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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Adult Mental Health Treatment Facilities
Service/Budget Entity: Adult Mental Health Treatment Facilities 60910802
Measure: Percent of adults in civil commitment, per Ch. 394, F.S., who show an improvement in functional level. (M05050)
Action: Backup for performance measure

Data Sources and Methodology: Civil commitment patients per Ch. 394, F.S., are patients who are committed to an institution under Florida's civil commitment statutes. They have no criminal adjudication pending, but are considered a danger to themselves or others, or are unable to care for themselves due to the severity of their mental illness. This number is a percent. The denominator is the number of people who had two scores reported for comparison. The numerator is the number of people who showed improvement. Data is collected by the clinicians at each facility and submitted to the ADM data warehouse.

Validity: The measure captures the success of a provider's intervention through functional assessment. The instrument, the FARS, has high validity when tested.

Reliability: Reliability of measure is dependent on provider's compliance with data reporting. Providers are required by contract to report performance data including client outcomes. Department will monitor extent to which providers comply with these contractual requirements. The tool currently being used, the FARS, has high test/retest and inter-rater reliability. All raters are required to be trained and certified before using the instrument.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Adult Mental Health Treatment Facilities
Service/Budget Entity: Adult Mental Health Treatment Facilities 60910802
Measure: Percent of adults in forensic commitment, per Chapter 916, Part II, who are Not Guilty by Reason of Insanity, who show an improvement in functional level. (M05051)
Action: Backup for performance measure

Data Sources and Methodology: Not guilty by reason of insanity (NGI) patients have been found by a court to be not guilty of a crime due to their mental illness at the time they committed the crime and have been ordered to a mental health facility, in accordance with Ch.916, F.S.. This number is a percent. The denominator is the number of people who had two scores reported for comparison. The numerator is the number of people who showed improvement. Data is collected by the clinicians at each facility and submitted to the ADM data warehouse.

Validity: The measure captures the success of a provider’s intervention through functional assessment. The instrument, the FARS, has high validity when tested.

Reliability: Reliability of measure is dependent on provider’s compliance with data reporting. Providers are required by contract to report performance data including client outcomes. Department will monitor extent to which providers comply with these contractual requirements. The tool currently being used, the FARS, has high test/retest and inter-rater reliability. All raters are required to be trained and certified before using the instrument.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Adult Mental Health Treatment Facilities
Service/Budget Entity: Adult Mental Health Treatment Facilities 60910802
Measure: Average days to admit adults committed pursuant to Chapter 916, F.S. (M0632)
Action: Requesting new measure.
Data Sources and Methodology: Adults are persons 18 years old and over and juveniles who have been adjudicated as adults who are charged with a felony offense and as incompetent to proceed due to mental illness or not guilty by reason of insanity. They are committed by a circuit court to the department for involuntary hospitalization pursuant to Ch. 916, F.S. Ch. 916.107(1)(a), F.S. mandates that the department admit committed people within 15 days of receipt of a complete commitment packet. The forensic waiting list is a Word document maintained by the Forensic Admission Coordinator in the Mental Health Program Office. The count of days (calendar days) begins on the day the complete commitment packet is received. Only persons remaining on the waiting list 16 days or longer are included in the measure. Count of all persons committed pursuant to Ch. 916, F.S. who have not been admitted to a state mental health treatment facility within 15 calendar days from the date that the complete commitment packet is received in the Forensic Admission Coordinator's office of the Mental Health Program Office. The Clerk of the Circuit Court in each of Florida's twenty judicial circuits is responsible to ensure commitment packets are sent to the Mental Health Program Office. The packets may also be sent from other local offices: public defender, Mental Health Administrator (Dade County), or Court Projects Office (Broward County).

Validity: This measures the availability of forensic beds in state mental health treatment facilities. The number does not break down availability by males and females, an important distinction because the total can show a reduction that may apply only to one or the other. The number can distort a critical need for beds for females or males at any given time. Counts also do not tell us whether the numbers represent small or large percentages of the total number waiting for admission or how long those individuals have been waiting.

Reliability: Commitment criteria are defined in Ch. 916, F.S. People who are committed but appear appropriate for community-based treatment services may be referred to the district for possible diversion. If successfully diverted with court approval, individuals are removed from the waiting list without ever being admitted to a state mental health treatment facility.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tr>
<th>Department:</th>
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<tbody>
<tr>
<td>Program:</td>
<td>Adult Mental Health Treatment Facilities</td>
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<tr>
<td>Service/Budget Entity:</td>
<td>Adult Mental Health Treatment Facilities 60910802</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of adults picked up within 30 days of court notification of restoration to competency. (M0625)</td>
</tr>
<tr>
<td>Action:</td>
<td>Requesting new measure.</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Adults are persons 18 years old and over and juveniles who have been adjudicated as adults who are charged with a felony offense and as incompetent to proceed due to mental illness or not guilty by reason of insanity. They are committed by a circuit court to the department for involuntary hospitalization pursuant to Ch. 916, F.S. Ch. 916.107(1)(a), F.S. mandates that the department admit committed people within 15 days of receipt of a complete commitment packet. The count of days (calendar days) begins on the day the competency notification notice is sent to the court and ends when the individual is picked up. Count of adults who were picked up within 30 days is divided all individuals picked up (*100).</td>
</tr>
<tr>
<td>Validity:</td>
<td>This measures the availability of forensic beds in state mental health treatment facilities. The number does not break down availability by males and females, an important distinction because the total can show a reduction that may apply only to one or the other. The number can distort a critical need for beds for females or males at any given time.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Under development.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families

**Program:** Adult Mental Health Treatment Facilities

**Service/Budget Entity:** Adult Mental Health Treatment Facilities  60910802

**Measure:** Average number of days to restore competency for adults in forensic commitment. (M0015)

**Action:** Backup for performance measure

**Data Sources and Methodology:** The average number of days to restore to competency is the period between admission and the date the competency report to the court is completed. This measure uses a trimmed mean procedure. The days to restore is calculated for each client by subtracting the admission date from the date the competency report was sent to the court. The days to restore are then ranked, and the top 5 percent and the bottom 5 percent of cases are removed (for a total of 10%). The sum of those days, after the total of 10 percent is trimmed, is the numerator. The denominator is the total number of clients remaining after the trim for whom days to restore to competency has been calculated. The forensic facility staff send the data to the ADM Central Office where the data is entered into the forensic facility database.

**Validity:** This measure addresses the primary mission of forensic facilities.

**Reliability:** Forensic Facility database has been in operation for ten years and no significant data accuracy problems have been identified.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Service/Budget Entity:</td>
<td>Adult Mental Health Treatment Facilities 60910802</td>
</tr>
<tr>
<td>Measure:</td>
<td>Number of people in civil commitment, per Ch. 394, F.S., served (M0372)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
</tbody>
</table>

**Data Sources and Methodology:**
Civil commitment patients per Ch. 394, F.S., are patients who are committed to an institution under Florida's civil commitment statutes. They have no criminal adjudication pending, but are considered a danger to themselves or others, or are unable to care for themselves due to the severity of their mental illness. Served means they were on the hospital's census for at least one day during the fiscal year. The measure is calculated by adding the census at the beginning of the fiscal year and all new admissions during the fiscal year for clients who have a civil (394) legal status. The count is unduplicated. Data is collected by the clinicians at each facility and submitted to the ADM data warehouse.

**Validity:**
Measure is a direct count of the number of people who use hospital beds.

**Reliability:**
Reliability is dependent on the facilities reporting data correctly to the program office. Facilities have been trained to report the data and program office staff perform site visits routinely.
**LRPP EXHIBIT IV: Performance Measure Validity and Reliability**

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<td><strong>Service/Budget Entity:</strong></td>
<td>Adult Mental Health Treatment Facilities 60910802</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Number of adults in forensic commitment, per Ch. 916, F.S., served (M0373)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Adults in forensic commitment means adults who are mentally ill, have been charged with a crime and have been committed to a mental health facility under Ch. 916, F.S.. These clients may be &quot;not guilty by reason of insanity&quot; (NGI) or &quot;incompetent to proceed to trial&quot; (ITP). Served means that they were on the hospital census for at least one day in the fiscal year. The measure is calculated by adding the census at the beginning of the fiscal year and all new admissions during the fiscal year for clients who have a forensic (916) legal status. The count is unduplicated. Data is collected by the clinicians at each facility and submitted to the ADM data warehouse</td>
</tr>
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<td><strong>Validity:</strong></td>
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<td>Program:</td>
<td>Economic Self Sufficiency Program</td>
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<tr>
<td>Service/Budget Entity:</td>
<td>Program Management and Compliance - ESS 60910703</td>
</tr>
<tr>
<td>Measure:</td>
<td>Administrative cost as a percent of total program costs (M0138)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
</tbody>
</table>

**Data Sources and Methodology:**

The cost of positions and other related expenses that support the delivery of services to the eligible population. The total of the sub-budget entity divided by the total of all the sub-budget entities in this program area. The Legislative Accounting System/Program Budgeting System (LAS/PBS) and FLAIR.

**Validity:**

This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.

**Reliability:**

FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.
 LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Program:</td>
<td>Economic Self Sufficiency Program</td>
</tr>
<tr>
<td>Service/Budget Entity:</td>
<td>Refugees 60910707</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of refugee assistance cases accurately closed at 8 months or less (M0103)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>A refugee assistance case is a client found eligible for refugee cash and refugee medical assistance. Accurately closed means that the case has closed within the eight-month time frame required by federal regulation and the Office of Refugee Resettlement, Department of Health and Human Services. The measure is a percentage, calculated by taking the number of refugee assistance cases closed at 8 months or less (numerator), divided by the total number of refugee assistance cases closed for the time period (denominator). Economic Self Sufficiency (ESS) staff.</td>
</tr>
<tr>
<td>Validity:</td>
<td>The measure is based upon a requirement of 45 CFR 400.60, describing client eligibility. Annual audits on the eligibility components of the FLORIDA System by the State Auditor General reduce the potential for errors in data entry.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>A threat to consistency is the potential for different interpretations of eligibility standards by case workers. In order to ameliorate such threats, the department monitors data quality and reliability for the FLORIDA system. Ten to twelve weeks of training, of which 25-33% centers on the FLORIDA system, is provided to new public assistance workers.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Refugees 60910707
Measure: Number of refugee cases closed (M0104)
Action: Backup for performance measure

Data Sources and Methodology: A refugee case is a client found eligible to receive refugee cash or refugee medical assistance. Closed means that the client has been terminated from receiving cash or medical assistance. The measure is a count of cases closed. Economic self-sufficiency staff.

Validity: Care in interpreting this measure must be taken as it is not a count of the total refugee assistance caseload, but only a count of cases closed within the time period measured.

Reliability: A threat to consistency is the potential for different interpretations of eligibility standards by case workers. In order to ameliorate such threats, the department monitors data quality and reliability for the FLORIDA system.
Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Refugees 60910707
Measure: Number of refugee cases (M0362)
Action: Backup for performance measure

Data Sources and Methodology: A refugee case is a client determined eligible to receive refugee cash and refugee medical assistance and services from a provider contracted by the DCF Refugee Services Program Office. The measure is an unduplicated count of the total active client population, including those receiving refugee cash assistance, those receiving refugee medical assistance and those receiving services by contract. Refugee cash and refugee medical assistance client data are reported by Economic Self Sufficiency staff. Data about clients receiving contracted services are reported by the contracted providers.

Validity: Threats to validity include errors in eligibility determination and case closure as well as potential duplicated counts of clients receiving benefits from two different sources. The FLORIDA system contains the FLORIDA client identifier (PIN) and the Refugee Services client identifier (SSN), allowing the sorting out of duplicate entries by using SSN.

Reliability: A threat to consistency is the potential for different interpretations of eligibility standards by case workers. In order to ameliorate such threats, the department monitors data quality and reliability for the FLORIDA system. Ten to twelve weeks of training, of which 25-33% centers on the FLORIDA system, is provided to new public assistance workers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Percent receiving a diversion payment / service that remain off cash assistance for 12 months (M05087)
Action: Backup for performance measure
Data Sources and Methodology: Diversion payments are lump sum TANF monies issued in lieu of ongoing monthly benefits with an agreement that the recipient will not request regular monthly TANF for at least three months. This measure is the percent of those diversion recipients who do not receive regular TANF for 12 months after receipt of the diversion payment.
Denominator: Count payees who receive a TANF diversion payment each month.
Numerator: 12 months later, count payees who have not participated in TANF. Economic Self-Sufficiency staff.
Validity: This measure identifies success in diverting families from enrolling in a monthly assistance program, a strategy in the Department's Strategic Plan.
Reliability: Data reliability is dependent on ESS field staff coding the diversion payment accurately.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Economic Self Sufficiency Program</td>
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<tr>
<td><strong>Service/Budget Entity:</strong></td>
<td>Welfare Transition and Employment Supports 60910706</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Percent of TANF customers participating in work or work-related activities (M05088)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Similar to the Federal Work Participation Rate, this measure calculates the percent of TANF adults with a work participation requirement who are meeting the required number of work participation hours each month. Denominator: The number of eligible TANF adults with a work participation requirement. Numerator: The number of those participating in allowable work activities for the required number of hours each month. Regional Work Force Board field staff.</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>This measure identifies success in increasing self sufficiency of TANF adults, a strategy intended to further the mission of the agency.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>Data reliability is dependent on WFB staff accurately entering work and work related activities coding into the AWI OSST system and ESS field staff accurately recording work participation requirement code in FLORIDA.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Percent of work able food stamp customers participating in work or work-related activities (M05089)
Action: Backup for performance measure

Data Sources and Methodology: Mandatory Food Stamp work registrants are those recipients not exempt or deferred from work participation. The denominator is the number of Food Stamp assistance groups with a mandatory work participant or with earnings greater than or equal to 30 hours times the state minimum wage. The numerator is the number of those assistance groups with earnings greater than or equal to 30 hours times the minimum wage. ESS field staff (FLORIDA system).

Validity: Measures success in increasing the self sufficiency of Food Stamp recipient households, a strategy furthering the Department's mission.

Reliability: Data reliability is dependent on ESS field staff recording accurate work participation codes and earned income in the FLORIDA system.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Percent of customers who have employment entry. (M05090)
Action: Backup for performance measure

Data Sources and Methodology: The unduplicated number of TANF adult recipients who enter employment for the first time in the performance period as a percentage of the total unduplicated number of adult recipients unemployed at some point in the performance period. The denominator is the number of unemployed TANF adult recipients in the report period. The numerator is the number of those who enter employment for the first time in that period. Economic Self-Sufficiency staff and WFB staff.

Validity: This measures increased self sufficiency of TANF families with adults, directly related to the mission of the Department.

Reliability: Dependent primarily on WFB staff accurately entering work receipt codes and hours into OSST. Also dependent on recipients reporting that they have entered employment.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families  
**Program:** Economic Self Sufficiency Program  
**Service/Budget Entity:** Welfare Transition and Employment Supports 60910706  
**Measure:** Percent of customers who remain in employment (job retention). (M05141)  
**Action:** Backup for performance measure  
**Data Sources and Methodology:** The performance period sum of the unduplicated count of employed TANF adult recipients in each quarter who were also employed in the first and second subsequent quarters, as a percentage of the sum of the unduplicated count of employed recipients in each quarter. The denominator is the sum of the unduplicated count of employed TANF recipients in the quarter. The numerator is the sum of the unduplicated count of employed TANF recipients who were also employed in the two previous quarters. AWI central office staff  
**Validity:** Measures success in maintaining self sufficiency of TANF families.  
**Reliability:** Dependent on employers reporting earnings accurately.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports  60910706
Measure: Percent of Food Stamp applications processed in accordance with Federal high performance bonus criteria. (M05181)
Action: Backup for performance measure
Data Sources and Methodology: The Food Stamp Program has a 7 day time standard for cases meeting expedited criteria and 30 days for all others. This measure calculates the number of applications completed within these time standards, from the original date of application, as a percentage of all applications completed in the month. Denominator: Number of Food Stamp applications processed each month. Numerator: Number of those applications completed within the 7/30 day time standard from the original date of application to the date disposed. Economic Self-Sufficiency staff
Validity: Measures effectiveness and efficiency of service delivery.
Reliability: Dependent on ESS field staff to recognize and code applications as expedited or regular.
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<td><strong>Program:</strong></td>
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<tr>
<td><strong>Service/Budget Entity:</strong></td>
<td>Welfare Transition and Employment Supports 60910706</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Percent of all applications for assistance processed within time standards. (M0105)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>This measure calculates the number of applications completed within time standards, excluding applications delayed due to the client as a percentage of all applications processed. Denominator: Total applications processed in the month, excluding KidCare and Suncap applications (which are processed in specialty units) and disaster Food Stamp applications (which, technically, do not have a time limit). Numerator: The number of these applications that do not exceed programmatic time limits due to agency delay. Economic Self-Sufficiency (ESS) Program public assistance workers and supervisors</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>This timeliness indicator measures ESS staff ability to process applications within legally required time standards. The capability of the FLORIDA system to report the bases for lack of timeliness - scheduling appointments, determining eligibility or processing claims, improves the precision of the measure.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>Time stamps within the FLORIDA System can give confidence that data are accurately recorded. A threat to obtaining comparable data would be the failure of staff to make data entries in a timely fashion. This threat can be reduced by adequate training and quality reviews.</td>
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<td><strong>Service/Budget Entity:</strong></td>
<td>Welfare Transition and Employment Supports 60910706</td>
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<tr>
<td><strong>Measure:</strong></td>
<td>Total number of applications processed (M0106)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>The applications are for economic assistance e.g., food stamps, Medicaid, cash assistance and others. Processed means that the person in need of economic assistance has been interviewed; his or her application has been analyzed by ESS staff; and the person's eligibility has been determined. This measure is an unduplicated count of applications approved and denied, extracted from the FLORIDA System. It is the denominator of M0105, percent of all applications processed within time standards. FLORIDA System</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>This measure counts the number of applications that go through the eligibility determination process. It is an input measure for calculating other measures related to processed applications. The goal intention to increase the number can misdirect the processing activity as an increase may encourage quantity over quality. Conversely, a decrease may improve the score on measures that are percentages of success.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>Inconsistencies in processing applications can occur when staff interprets eligibility guidelines differently.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Percent of food stamp benefits determined accurately (M0107)
Action: Backup for performance measure

Data Sources and Methodology: Food stamps are public assistance benefits disbursed through Electronic Benefits Transfer to eligible clients. Accuracy is verified by an annual audit conducted by the DCF Office of the Inspector General, Quality Control (OIGQC). The National Integrated Quality Control System is used to transmit Florida data from OIGQC to the US Department of Agriculture, Food and Nutrition Service. The OIGQC internal system is used to collect data for review. For the districts, the measure is a percentage, calculated by taking the total dollar value of food stamp benefits provided accurately (numerator) and dividing by the total dollar value of food stamp benefits provided (denominator). For the state, the accuracy rate is weighted based upon district stratification. Economic Self-Sufficiency staff and OIG, Quality Control analysts.

Validity: The OIGQC conducts audits according to a plan approved by the Food and Nutrition Service of the US Department of Agriculture. If a state's food stamp error rate exceeds the national tolerance level, the state is subject to federal monetary penalties.

Reliability: Accuracy is calculated on a statewide basis; although the error rate is not reliable on a district basis, stratified oversampling allows the district data to be used for indication of problem areas.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Percent of cash assistance benefits determined accurately (M0108)
Action: Backup for performance measure

Data Sources and Methodology: Cash assistance is a benefit that provides cash to eligible individuals for a limited time. Eligibility for cash assistance is based upon federal law requirements for Temporary Assistance for Needy Families (TANF) and refugee adults and families. The measure is a percentage, calculated by taking the total dollar value of cash assistance provided accurately (numerator) and dividing by the total dollar value of cash assistance provided (denominator) for the time period. Economic Self-Sufficiency (ESS) public assistance supervisors in the districts

Validity: This measures the accuracy of the process used to determine the eligibility of cash assistance applicants. A sample approximates the performance of the total population; it is likely to contain some error. However, if the sample is selected in a way that every element in the population has an equal and independent chance of being selected, the amount of error can be estimated.

Reliability: Reliability is dependent upon public assistance workers interpreting benefits requirements consistently across districts and reviewers applying equivalent standards in all monitorings. Routine reviews by supervisors and the program's Quality Management System should address both of these issues.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Percent of suspected fraud cases referred that result in front-end fraud prevention savings (M0110)
Action: Backup for performance measure

Data Sources and Methodology:
Fraud is deception in order to secure an unlawful gain. Front-end fraud prevention occurs prior to benefit determination. Once a review of client supplied information is considered suspect, it is referred to investigators for verification. Denominator: The total number of referrals for suspected fraud case investigations. Numerator: The number of suspected fraud case investigations that result in savings. Front-end fraud prevention web-based system

Validity:
This is more of a measure of the investigators’ ability to identify cases that will result in savings rather than the effort of ESS investigators to gain savings through fraud prevention. The goal direction creates an incentive to increase the percentage of suspected fraud cases, which can be accomplished by limiting the number of referrals (denominator) rather than by including all suspicious applications.

Reliability:
Threats to consistency include differing interpretations of suspected fraud by ESS staff and the potential for referring only those cases which are considered most likely to result in savings.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Dollars collected through benefit recovery (M0111)
Action: Backup for performance measure

Data Sources and Methodology: Benefit recovery dollars are monies collected by the department that have been issued in error. These benefits are cash assistance provided to a client who is ineligible for the amount of benefits received. The measure is a count, the sum of the dollar value collected on established benefit recovery claims. Benefit Recovery System (interfaces with FLORIDA)

Validity: A threat to validity occurs if a client is mistakenly found ineligible for benefits.

Reliability: To reduce threats to reliability, department personnel monitor the FLORIDA system. Additionally, training in its use is given to new public assistance workers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Number of fraud prevention investigations completed (M0112)
Action: Backup for performance measure

Data Sources and Methodology: Fraud is deception in order to secure an unlawful gain. Front-end Fraud Prevention, prior to benefit determination, is a review of client-supplied information that is suspected of containing fraudulent statements. An investigation is conducted to verify and document the facts. The measure is a count of the suspected fraud case investigations. ESS staff

Validity: Validity is dependent upon the accuracy of the criteria listed in the Error-Prone Profile, CFOP 165-13, which is used to identify suspected fraud.

Reliability: Reliability is dependent upon a common understanding by ESS staff of the criteria in the profile.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<th>Department:</th>
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<td>Program:</td>
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<tr>
<td>Service/Budget Entity:</td>
<td>Welfare Transition and Employment Supports 60910706</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of Optional State Supplementation (OSS) applications processed within time standards (M0114)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Optional State Supplementation (OSS) is a public assistance program administered by the ESS program office that provides payments to supplement the income of indigent elderly and disabled individuals. The time standards for processing are 45 and 90 days. Denominator: The total number of OSS applications processed. Numerator: The number of OSS applications processed within 45 and 90 days.</td>
</tr>
<tr>
<td>Validity:</td>
<td>The time standards of 45 and 90 days are a program requirement.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>The 45 and 90 day time limits provides a consistent standard.</td>
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<td><strong>Department:</strong></td>
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<tr>
<td><strong>Service/Budget Entity:</strong></td>
<td>Welfare Transition and Employment Supports 60910706</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Number of applications processed for Optional State Supplementation payments (M0115)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
</tbody>
</table>

**Data Sources and Methodology:** Optional State supplementation (OSS) is a public assistance program administered by ESS program office that provides payments to supplement the income of indigent elderly and disabled individuals. Processing an application entails interviewing the applicant, if possible, and reviewing the application and support documentation. The measure is a count of applications that have been processed.

**Validity:** Applications for public assistance are for persons with insufficient income who are indigent elderly or disabled. If applications are processed in which the client is ineligible for benefits, the validity of the measure is threatened.

**Reliability:** A threat to reliability occurs when eligibility standards are interpreted differently by different reviewers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td><strong>Service/Budget Entity:</strong></td>
<td>Welfare Transition and Employment Supports  60910706</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Number of cash assistance participants referred to the regional workforce development boards (M0119)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Regional workforce boards, chartered by Workforce Florida, Inc., are the service delivery mechanisms for Florida's integrated workforce strategic plan. Cash assistance participants are clients receiving TANF who have a work requirement. Measure is a number. It is the total number of cash assistance participants referred to the regional workforce boards.</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>Validity is threatened if participants referred are ineligible for referral.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>Department personnel monitor the FLORIDA System, training new public assistance workers in its use. Reliability is threatened if different workers use different interpretations of referral criteria.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Percent of welfare transition sanctions referred by the regional workforce boards executed within 10 days (M0223)
Action: Backup for performance measure

Data Sources and Methodology: Welfare transition sanctions are required when work eligible TANF recipients do not meet their work requirement. The measure is a percent. The numerator is the number of sanctions imposed timely (10 calendar days). The denominator is the total number of sanction requests received by the Department of Children and Families. The data sources for this measure are reports from the Florida Department of Children and Family Services, and Florida On-line Recipient Integrated Data Access (FLORIDA) and the WAGES system.

Validity: Section 414.105, Florida Statutes states that recipients "...shall receive temporary assistance for episodes of not more than 24 cumulative months in any consecutive 60 month period..." The percent of requested sanctions for failure to comply with work activity is an indirect measure of the desire outcome, "...work and gain economic self-sufficiency..." Timely sanctioning of non-compliant clients provides motivation to other clients to faithfully pursue their training and job search requirements. Additionally, sanctioning frees up training and job openings for more diligent applicants who are more likely to "Work and gain economic self-sufficiency." This measure does not account for sanction requests, which may not be imposed because the client does not meet criteria for sanctioning or the client qualifies for an appeal.

Reliability: The data are derived from the data systems of the Florida Department of Children and Families. The systems are monitored for quality and reliability by personnel of the department as well as by the federal government. Additionally, new public assistance workers with the Department are given 10-12 weeks of training, 25-35% of which centers on the FLORIDA system.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tr>
<td>Service/Budget Entity:</td>
<td>Welfare Transition and Employment Supports 60910706</td>
</tr>
<tr>
<td>Measure:</td>
<td>Number of beds per day available for homeless clients (M0304)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Homeless means any person without shelter. Bed means a shelter bed available through private or public organizations and provided to the homeless. This an average of a manual count sampled throughout the year. Hard (paper) copy only</td>
</tr>
<tr>
<td>Validity:</td>
<td>Measures effective use of federal funds used to develop beds for the homeless.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Twenty homeless coalitions covering all counties in Florida gather data from service agencies within their respective territories as to the number of beds. This is done through a physical count on various sampling days of the year.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Number of cash assistance applications (M0305)
Action: Backup for performance measure

Data Sources and Methodology: Cash assistance—Public assistance benefit which provides financial assistance to eligible individuals on a time limited basis (there are some exemptions). This is a count of applications FLORIDA System

Validity: This is a count of client (and prospective client) applications which indicates the number of clients and program workload that must be processed.

Reliability: Data quality and reliability of the FLORIDA System are monitored by department data processing personnel. New public assistance workers are also given 10 to 12 weeks of training, 25-35% of which centers on the FLORIDA system.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Economic Self Sufficiency Program
Service/Budget Entity: Welfare Transition and Employment Supports 60910706
Measure: Return on investment from fraud prevention/benefit recovery (M0369)
Action: Backup for performance measure

Data Sources and Methodology: Fraud is deception in order to secure an unlawful gain. Front-end Fraud Prevention, prior to benefit determination, is a review of client-supplied information which is suspected of containing fraud and is referred to Investigators for verification and documentation of the facts. The measure is a dollar amount. It is determined from the sum of separate calculations of the ROI for the ACCESS Integrity Program and the Benefit Recovery Program. Front-end Fraud Prevention Fox-pro data tracking system.

Validity: Saving funds through front-end fraud prevention frees up funds for truly needy and builds program's integrity.

Reliability: Savings calculations and FoxPro data input is strictly regulated in policy/procedures and adherence to policy/procedures is monitored.
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<td><strong>Program:</strong></td>
<td>Executive Leadership</td>
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<td><strong>Service/Budget Entity:</strong></td>
<td>Executive Direction and Support Services 60900101</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Administrative cost as a percent of total agency costs (M0144)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Administrative costs in this instance include all expenditures/appropriation in the Executive Direction budget entity. Numerator: Executive Direction budget entity. Denominator: Total Agency budget/expenditures (including Administrative Costs) Legislative Accounting System/ Program Budget System. The expenditure portion is updated by FLAIR.</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Adult Protection 60910302
Measure: Percent of adult investigations from an entry cohort completed within 60 days. (M04016)
Action: Backup for performance measure
Data Sources and Methodology: Open means that the report has been accepted from the Abuse Hotline and entered into the HSn database but has not been completed. Vulnerable adults are persons 18 years of age or older whose ability to perform the normal activities of daily living or to provide for their own care or protection is impaired due to a mental, emotional, long-term physical, or developmental disability or dysfunctioning, or brain damage, or the infirmities of aging. Days are calendar days. The measure is a percentage, measuring the proportion of cases that are in the backlog. The numerator is the number of investigations closed within 60 days. The denominator is the total number of all open adult protective investigations. Adult Protective investigators and supervisors

Validity: Statutory requirement. s. 415.104(4), F.S. A threat to validity in interpreting this measure is the disincentive it creates for protective investigators to close cases that are over 60 days old in favor of those less than 60 days old. To reduce that threat, M0326, number of investigations open beyond 60 days, should be used concurrently.

Reliability: The threat to consistency is reduced because the Abuse Hotline notification time, the commencement time for investigation and the completion time are automatically recorded in HSn when investigative data are entered.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families

**Program:** Family Safety Program

**Service/Budget Entity:** Adult Protection 60910302

**Measure:** Percent of adult victims seen within the first 24 hours. (M04017a)

**Action:** Backup for performance measure

**Data Sources and Methodology:** Victim is defined as any vulnerable adult named in a report of abuse, neglect, or exploitation. Seen is defined as face-to-face contact with the victim. An investigation includes acceptance of a hotline report alleging abuse, neglect, or exploitation, as defined by law; inquiry into the allegations in the report; determination as to whether action by the court is warranted; and referral of the vulnerable adult to another public or private agency when appropriate. The measure is a percentage. The numerator is the number of victims seen within 24 hours of a reported abuse. The denominator is the total number of adult victims reported for the period. Adult Protective investigators and supervisors provide the data.

**Validity:** Statutory requirement, s. 415.104, F.S.

**Reliability:** A threat to consistency is reduced because the Abuse Hotline notification time, the commencement time for investigation and the completion time are automatically recorded in HSn when investigative data are entered. Also, the program uses specific categories for reasons that the victim cannot receive face-to-face contact (e.g., out of town, deceased) thus decreasing the amount of judgment required by the investigator.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tr>
<td>Service/Budget Entity</td>
<td>Adult Protection 60910302</td>
</tr>
<tr>
<td>Measure</td>
<td>Number of people receiving protective supervision, and protective intervention services. (M0414)</td>
</tr>
<tr>
<td>Action</td>
<td>Backup for performance measure</td>
</tr>
</tbody>
</table>

**Data Sources and Methodology:** Protective services include protective supervision and protective intervention (supportive services and placement services) cases. Protective supervision applies to services arranged or provided by the department to protect vulnerable adults from further occurrences of abuse, neglect, or exploitation. Supportive services are services that encourage and assist eligible vulnerable adults to remain in the least restrictive environment. Placement services assist in the physical relocation of a vulnerable adult, who can no longer live independently in his/her own home, into the most appropriate and cost-effective living arrangement in the least restrictive setting. Total number of persons in the protective supervision and protective intervention programs. Adult Services Counselors

**Validity:** This number is a direct count through the Client Information System of persons receiving protective supervision, protective intervention, and subsequent services.

**Reliability:** The data contained in the Client Information System are reliable, as staff have closely examined and restored the reliability of the data.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Adult Protection 60910302
Measure: Per capita abuse/neglect rate per 1,000 disabled adult and elderly (M05166)
Action: Backup for performance measure
Data Sources and Methodology: An Adult is a person 18 years of age or over with a disability or frailty due to the infirmities of aging. Abuse is defined as maltreatment which includes actual harm or threatened harm. This measure is a rate. The numerator is the number of unduplicated victims of Adult Abuse, Neglect, or Exploitation as reported to the hotline and determined after investigation to verify or have some indication of maltreatment. The denominator is number of disabled or frail elderly adults over the age of 18 in the state divided by 1,000. Home Safenet, Census Data, Social Security, and other data sources.

Validity: This measure is a rough indicator of adult maltreatment in Florida.
Reliability: No Reliablility study completed yet.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families

Program: Family Safety Program

Service/Budget Entity: Adult Protection  60910302

Measure: Percent of adult and child domestic violence victims in shelter more than 72 hours having a plan for family safety and security when they leave shelter. (M0126)

Action: Backup for performance measure

Data Sources and Methodology: Domestic violence is a pattern of behaviors that adults or adolescents use against their intimate partners or former partners to establish power and control. It may include physical abuse, sexual abuse, emotional abuse, and economic abuse. It may also include threats, isolation, pet abuse, using children and a variety of other behaviors used to maintain fear, intimidation and power over one's partner. This measure is a percent. The numerator is the number of victims leaving shelter after a minimum of 72 hours in residence with a safety plan. The denominator is the total number of victims who left shelter after 72 hours. Domestic Violence Program Services monthly statistical report

Validity: This output measure is a performance driver directly related to the program goal, to be safe from harm. The provision of a safety plan before the family leaves shelter will directly affect the family’s ability to avoid domestic violence in the future and remain safe from harm. Safety plans include preventative strategies that equip clients with survival skills when in danger of future violence.

Reliability: Each month providers are required to submit to their contract managers a statistical report on all services as delineated in their contract objectives. The report includes the number of victims leaving shelter after a minimum of 72 hours and the number completing a safety plan. The safety plan comprises a set of activities whose purpose is to enhance the safety of the victim and her dependents. A state summary of these data is kept in the central office.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families

**Program:** Family Safety Program

**Service/Budget Entity:** Adult Protection 60910302

**Measure:** Percent of protective supervision cases in which no report alleging abuse, neglect, or exploitation is received while the case is open (from beginning of protective supervision for a maximum of 1 year) (M0124)

**Action:** Backup for performance measure

**Data Sources and Methodology:** Protective supervision cases in this instance means court-ordered or voluntary protective supervision clients registered into the department's Client Information System. The measure identifies the rate of re-abuse, re-neglect, or re-exploitation among cases that are still open and being provided services from a prior abuse, neglect, or exploitation report. Measure is a percent. The numerator is the number of protective supervision cases of clients currently receiving case management, services, and referrals (from beginning of protective supervision for a maximum of 1 year) where no subsequent report alleging abuse, neglect, or exploitation is received. The denominator is the total number of protective supervision cases. Protective Supervision counselors

**Validity:** The measure is a direct indicator of the program goal to protect adults with disabilities and frail elderly from further harm during services.

**Reliability:** The measure uses data from the HSn and the Client Information System (CIS). HSn has high standards of data integrity, accuracy, and completeness. Data entry in HSn is the responsibility of Abuse Hotline and district staff. Periodic district reviews by program staff have not indicated major reliability issues. District staff work to ensure that the Client Information System is updated and accurate.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Adult Protection 60910302
Measure: Number of investigations (M0127)
Action: Backup for performance measure

Data Sources and Methodology: Investigations are staff assessments vulnerable of facts and availed evidence to either support or refute allegations of abuse, neglect, or exploitation of adults. The onsite investigation results in the determination of immediate risk to a disabled adult or an elderly person; the provision of emergency services; the arrangement of immediate in-home and non-emergency services to prevent the recurrence of further abuse, neglect, and exploitation; and the evaluation of the need for and referrals to ongoing protective services. A count of investigations completed for reports received at the Florida Abuse Hotline Information System (FAHIS) containing allegations of abuse, neglect, or exploitation of adults. Abuse Hotline Counselors: The data source for this measure is the Florida Abuse Hotline Information System.

Validity: The measure indicates the workload involved in protecting adults with disabilities and frail elderly. This is a direct count of investigations of reports received.

Reliability: The measure uses data from the Florida Abuse Hotline Information System (FAHIS). This system has high standards of data integrity, accuracy, and completeness. Data entry is the responsibility of Abuse Hotline and district staff. Periodic district reviews by program staff have not indicated major reliability issues.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Abuse Prevention and Intervention  60910303
Measure: Percent of children in families who complete the Healthy Families Florida program who are not subjects of reports with verified or indicated maltreatment within 12 months after program completion. (M0393)
Action: Backup for performance measure
Data Sources and Methodology: Healthy Families Florida (HFF) is a child abuse prevention program modeled on the Healthy Families America model and provided through the Ounce of Prevention Fund. HFF provides home visitation services in high-risk neighborhoods. The numerator is the number of children in families completing the HFF program who are not subjects of verified or indicated maltreatment within 12 months of program completion. The denominator is all children in families completing the HFF program during the reporting period. Healthy Families Florida staff and Protective Investigators

Validity: This is a measure of the HFF program's success in preventing or reducing child abuse and neglect. A threat to validity is the effect of other unmeasured factors in preventing or reducing child abuse and neglect, such as family influences, non-DCF services, or the absence of the abuser.

Reliability: The HFF database has periodic data quality review by trained staff. A recent third party evaluation found this system to be satisfactory. Reliability of this measure is dependent on DCF and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.
Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Abuse Prevention and Intervention 60910303
Measure: Per capita child abuse rate/1000 (M0133)
Action: Backup for performance measure

Data Sources and Methodology: A child is any unmarried person under age 18 who has not been emancipated by court order. Abuse is defined as maltreatment, which includes both actual harm and threatened harm. This measure is a rate. The numerator is the number of unduplicated victims of child abuse and neglect as reported to the hotline and determined after investigation to be verified or have some indication of maltreatment. The denominator is number of children under the age of 18 in the state divided by 1,000. The YTD report for the first 11 months of the fiscal year represents a projection of the actual abuse per 1,000 children per fiscal year. This projection is calculated by summing the number of verified/indicated abuse cases during the report period, then "annualizing" that figure by multiplying that number by 12, then dividing by the total number of months in the report period (YTD). This number is then divided by the denominator, the number of children under 18 in the state divided by 1,000, to create the projection. Hotline staff and Protective Investigations staff (Sheriff Offices in Broward, Manatee, Pasco, Pinellas and Seminole; department staff in remaining 62 counties). The source for the Florida population estimates and projections is the Florida Legislature, Office of Economic and Demographic Research, Demographic Estimating Conference Database.

Validity: This measure is a rough indicator of the incidence of child maltreatment in Florida.

Reliability: The measure is not precise. It includes only child maltreatment that is: (1) known or suspected, and (2) reported to and accepted by the hotline for investigation, and (3) substantiated by an investigator during the reporting period. Periods of increasing backlog can drive the number up; when the department aggressively pursues backlog reduction, the number goes down. Higher reporting and substantiation rates increase the rate; lower reporting and substantiation rates decrease the rate.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Abuse Prevention and Intervention 60910303
Measure: Number of children in families served (M0134)
Action: Backup for performance measure

Data Sources and Methodology: This measure is a count of the number of children in families receiving prevention services and other services funded by CBFRS, CAPTA and PSSF. It includes both children in families receiving direct services (including parent education, counseling, support groups, and home visiting) and the number receiving non-direct services. Prevention providers' contract staff

Validity: This is a workload measure that counts the number of children in families receiving prevention services and other services funded by CBFRS, CAPTA and PSSF.

Reliability: The reliability of this measure is dependent on provider’s compliance with data reporting requirements. Providers are required by contract to report performance data including number of clients served. The department will monitor the extent to which providers comply with these contractual requirements.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families  
**Program:** Family Safety Program  
**Service/Budget Entity:** Child Abuse Prevention and Intervention 60910303  
**Measure:** Percent of children in families who complete intensive child abuse prevention programs of 3 months or more who are not abused or neglected within 12 months after program completion (M0196)  
**Action:** Backup for performance measure  
**Data Sources and Methodology:** This measure includes children in families receiving services funded through the Child Abuse Prevention and Intervention entity and does not include those receiving services funded through the Child Protection and Permanency entity. This measure is a percent. The numerator is the number of children in families who complete intensive child abuse prevention programs of 3 months or more who are not abused or neglected within 12 months after program completion. The denominator is the total number of children completing such programs during the period. Prevention contract provider staff and Protective Investigators  
**Validity:** This is a direct measure of the program's goal to prevent or reduce child abuse and neglect. Some studies have estimated the rate of child abuse among at-risk populations to be as high as 18 to 20 percent. (“Child Abuse: Prevention Programs Need Greater Emphasis,” Government Accounting Office, 1992). Demonstrating that participants in our family support/prevention programs experience lower rates than these would be evidence of prevention of abuse and neglect.  
**Reliability:** Reliability of this measure is dependent on provider staff, department staff and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Abuse Prevention and Intervention 60910303
Measure: Number of families served in Healthy Families (M0294)
Action: Backup for performance measure

Data Sources and Methodology: Healthy Families Florida (HFF) is a child abuse prevention program modeled on the Healthy Families America model and provided through the Ounce of Prevention Fund. HFF provides home visitation services in high-risk neighborhoods. This is a count of the number of families served.
Quarterly Report—Unduplicated of families served in the report quarter.
Year-to-Date Report—Unduplicated count of families served fiscal year to date.
Annual calculation for Contract Performance—n/a
Annual Calculation for PB2 report—n/a
Healthy Families Florida program staff

Validity: This count of the number of families served is an important measure of the size of the program.

Reliability: Required in the contract with the Ounce of Prevention Fund
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tr>
<td>Program:</td>
<td>Family Safety Program</td>
</tr>
<tr>
<td>Service/Budget Entity:</td>
<td>Child Care Regulation and Information 60910301</td>
</tr>
<tr>
<td>Measure:</td>
<td>Number of instructor hours provided to child care provider staff. (M0384)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>The total number of hours of instruction provided by trainers to child care personnel. The total number of hours of instruction provided. Child Care Training Report</td>
</tr>
<tr>
<td>Validity:</td>
<td>This measure indicates the extent the program is meeting its goal to improve the quality of child care programs and protect children from harm by ensuring provider staff are meeting the minimum training requirements mandated by statute.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Fifteen contract providers coordinate training statewide and report categorically the total number of instructor hours provided on the Quarterly Child Care Training Report.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families

Program: Family Safety Program

Service/Budget Entity: Child Care Regulation and Information 60910301

Measure: Percent of licensed child care facilities inspected in accordance with program standards. (M04015)

Action: Requesting new measure.

Data Sources and Methodology: Licensed child care facility includes any child care center or child care arrangement, whether or not operated for profit, which provides child care for more than five children unrelated to the operator and which receives a payment, fee, or grant for any of the children receiving care, wherever operated. Program standards for facilities are in Ch. 65C-22, F.A.C. This measure is a percentage. The numerator is the total number of inspections completed. The denominator is the total number of inspections required during the same time period. District licensing staff

Validity: This measure quantifies the success of licensing staff in meeting program standards requiring licensed child care facility and home inspections. It is based upon the premise that if licensing staff complete inspections of child care facilities and homes, children in care can be assured of health, safety and well-being.

Reliability: A potential threat to consistency is inconsistent application of standards by different licensing staff. This threat can be reduced by training. Licensing staff are trained to conduct inspections; unit supervisors continue with on-the-job training. Quality assurance staff provide reinforcement training and technical assistance as needed.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families

Program: Family Safety Program

Service/Budget Entity: Child Care Regulation and Information 60910301

Measure: Percent of licensed child care homes inspected in accordance with program standards (M05175)

Action: Requesting new measure.

Data Sources and Methodology: Family day care homes are occupied residences, whether or not operated for profit, in which child care is regularly provided for children from at least two unrelated families and which receives a payment, fee or grant for any of the children receiving care. Program standards for homes are in 65C-20, F.A.C. This measure is a percentage. The numerator is the total number of inspections completed. The denominator is the total number of inspections required during the same time period. District licensing staff

Validity: This measure quantifies the success of licensing staff in meeting program standards requiring licensed child care facility and home inspections. It is based upon the premise that if licensing staff complete inspections of child care facilities and homes, children in care can be assured of health, safety and well-being.

Reliability: A potential threat to inconsistency is inconsistent application of standards by different licensing staff. This threat can be reduced by training. Licensing staff are trained to conduct inspections; unit supervisors continue with on-the-job training. Quality assurance staff provide reinforcement training and technical assistance as needed.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Care Regulation and Information  60910301
Measure: Percent of licensed child care facilities and homes with no Class 1 (serious) violations during their licensure year  (M0122)
Action: Backup for performance measure

Data Sources and Methodology: Licensed child care facility includes any child care center or child care arrangement, whether or not operated for profit, which provides child care for more than five children unrelated to the operator and which receives a payment, fee, or grant for any of the children receiving care, wherever operated. Family day care homes are occupied residences, whether or not operated for profit, in which child care is regularly provided for children from at least two unrelated families and which receives a payment, fee, or grant for any of the children receiving care. The legal authority for imposing penalties is s. 402.310, F.S. Guidelines for Class I violations are in Children and Families Operating Procedure 175-2. This measure is a percentage. The numerator is the total number of licensed child care facilities and homes with no Class 1 violations during the year. The denominator is the highest number of licensed child care facilities and homes reported during the year. Child Care Facility or Family Day Care Home Inspection Reports from the onsite inspections conducted by district licensing staff are tracked in the Child Care Information System and a Class I violation report is produced from onsite inspection data.

Validity: The measure is based upon the premise that the more serious the violation committed by the facility or home, the more the child is exposed to risk of harm.

Reliability: A threat to reliability is the potential for licensing staff to use different criteria in recognizing Class 1 violations. To reduce this threat, district child care licensing staff are trained to use the same criteria in making findings. Further, the program has quality assurance oversight and supervisory review to promote consistency.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Care Regulation and Information  60910301
Measure: Number of facilities and homes licensed  (M0123)
Action: Backup for performance measure
Data Sources and Methodology: Licensed child care facility includes any child care center or child care arrangement, whether or not operated for profit, which provides child care for more than five children unrelated to the operator and which receives a payment, fee, or grant for any of the children receiving care, wherever operated. Family day care homes are occupied residences, whether or not operated for profit, in which child care is regularly provided for children from at least two unrelated families and which receives a payment, fee, or grant for any of the children receiving care. The legal authority for imposing penalties is s. 402.310, F.S. Guidelines for Class I violations are in Children and Families Operating Procedure 175-2. The total count of licensed facilities and homes at any given time. Child Care Information System

Validity: This is a regulatory activity that ensures the health, safety and well-being of children when being cared for in child care arrangements statewide. Data in the Child Care Licensing Information System accurately accounts for the number of licensed child care facilities/homes dynamically.

Reliability: District Child Care Licensing staff are trained to compile and enter data into the Child Care Licensing Information System.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency 60910304
Measure: Percent of foster children who were subjects of reports of verified or indicated maltreatment. (M0385)
Action: Backup for performance measure

Data Sources and Methodology: Foster children are those persons under age 18 who have been removed from their own homes and placed in shelter care, foster care or with approved relatives or non-relatives. Verified refers to documentation by protective investigators whose findings of "verified" maltreatment are counted in this measure. Findings of "no indicators" or "some indicators" are not counted. This measure is a percent. The numerator is the number of children in foster care who were subjects of reports of abuse or neglect received during the reporting period in which: (1) there was verified maltreatment for that child and (2) the perpetrator was either a foster parent or the owner, operator or employee of the facility in which the child resides. The denominator is the number of children in foster care during the reporting period. Direct services staff (department and contract providers.)

Validity: This outcome indicator measures the program's success in protecting foster children from abuse and neglect while they are in the state's care. As a percent, it gives us the proportion but not the volume or number of children involved. To complete the picture, use M0205, number of children in foster care, to know whether the number of children in foster care who were subjects of verified maltreatment is large or small.

Reliability: Reliability of this measure is dependent on DCF, sheriff’s and contract provider's staff compliance with data reporting requirements as well as a common understanding of those requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. Periodic district reviews by program staff have indicated no major reliability issues. On-going systems training and monitoring assure consistency and accuracy of data.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:**  
Department of Children and Families

**Program:**  
Family Safety Program

**Service/Budget Entity:**  
Child Protection and Permanency 60910304

**Measure:**  
Percent of victims of verified or indicated maltreatment who were subjects of subsequent reports with verified or indicated maltreatment within 6 months. (M0386)

**Action:**  
Backup for performance measure

**Data Sources and Methodology:**  
Protective Investigators document findings of “verified,” “some indicators,” or “no indicators” in HomeSafenet. Only children with “verified” or “some indicators” are counted in this measure. This measure is a percent. The numerator is the subset of the number of children in the denominator who were subjects of subsequent reports with findings of "verified" or "some indicators" of maltreatment of abuse or neglect received during the 6 (formerly 12) month period following the receipt of the initial abuse report in the reporting period. The denominator is the number of children who were subjects of reports with findings of "verified" or "some indicators" of maltreatment received during the reporting period. Protective Investigations staff in Sheriffs' Offices in Broward, Manatee, Seminole, Pinellas, and Pasco; DCF staff in the remaining 62 counties.

**Validity:**  
This is an outcome measure of Florida's success in protecting abused and neglected children from recurrence of abuse and neglect.

**Reliability:**  
Reliability of this measure is dependent on DCF and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.
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</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Number of investigations not completed after 60 days (M0387)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>A timely investigation commences within 24 hours of a call to the Florida Abuse Hotline to report child abuse or neglect. The investigation duration is from the date of the call to the hotline to the date of final data entry in HSn. The measure is based on the number of these investigations not completed (pending investigative work, court disposition, supervisory review and/or HSn data entry) after 60 days. It is a count of the backlog of investigations. The measure is a point-in-time count of the number of child protective investigations that have been open more than 60 days. Investigations with a Reopen Status are not included. Protective investigations staff in the Sheriffs’ Offices in Seminole, Manatee, Pasco, Pinellas and Broward counties; DCF protective investigators in all other counties.</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>This is a timeliness measure which tracks compliance with the Ch. 39, F.S. requirement that all protective investigations be completed within 60 days. As a count, the measure should be considered jointly with M0295, number of investigations, to provide us with a picture of whether the numbers represent a small or large percentage of all investigations.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>Reliability of this measure is dependent on DCF and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.</td>
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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency  60910304
Measure: Number of children remaining in out-of-home care more than 12 months. (M0388)
Action: Backup for performance measure

Data Sources and Methodology: Out-of-home care includes children in board-paid foster care and residential group care (regardless of whether their status is shelter, temporary custody or TPR) and children placed with relatives or approved non-relatives after a removal. A child is any unmarried person under age 18 who has not been emancipated by court order. This measure is a point-in-time count of children who have been in out-of-home care for more than 12 months. Direct services staff from the Department and contract providers

Validity: This is a measure of timeliness in achieving permanency. Out-of-home care is intended to be a short-term intervention for children who should achieve permanency (e.g., reunification, permanent relative care, adoption, etc.) in no more than 12 months. It is a complement to the measure of children exiting foster care in 12 months. It should be considered jointly with percentage measures in order to understand whether the number represents small or large percentages of children who are in the out-of-home caseload of children under department care.

Reliability: Reliability of this measure is dependent on department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. On-going systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.
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<td>Child Protection and Permanency  60910304</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Percent of children reunified who were reunified within 12 months of the latest removal. (M0389)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Reunification means return to the parent(s) or other primary caretaker(s) from whom the child was removed or achievement of permanency through placement with a relative. This measure is a percent. The numerator is the number of children who were reunified within twelve months of the most recent removal. The denominator is the total number of children reunified during the reporting period. Direct services staff with the Department and contract providers</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>This is a measure of timeliness in achieving permanency. Out-of-home care is intended to be a short-term intervention for children who should achieve permanency (e.g., reunification, permanent relative care, adoption, etc.) in no more than 12 months. This measure is a complement to the measure of children remaining in out-of-home care more than 12 months(M0388).</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>Reliability of this measure is dependent on Department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. Ongoing systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.</td>
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<td>Service/Budget Entity:</td>
<td>Child Protection and Permanency 60910304</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of children entering out-of-home care who re-entered within 12 months of a prior episode. (M0390)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Out-of-home care includes children in board-paid foster care and residential group care (regardless of whether their status is shelter, temporary custody or TPR) and children placed with relatives or approved non-relatives after a removal. This measure is a percent. The numerator is the subset of the children in the denominator who re-entered out-of-home care within twelve months of a discharge from a prior episode, with a discharge reason of reunification or release to relatives. The denominator is the total number of children with a removal date during the quarter. Direct services staff (Department and contract provider).</td>
</tr>
<tr>
<td>Validity:</td>
<td>This outcome measure is related to the desired outcome of child safety, which should not be compromised in order to achieve the desired outcome of permanency. A hasty reunification decision (to achieve a positive permanency outcome) may result in subsequent maltreatment (negative safety outcome). A large percentage of failed reunifications may indicate that reunification decisions are being made</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Reliability of this measure is dependent on Department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. On-going systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into the HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.</td>
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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency 60910304
Measure: Percent adoptions finalized within 24 months of the latest removal. (M0391)
Action: Backup for performance measure

Data Sources and Methodology: Adoption creates a legal relationship between parent and child where it did not exist, thereby declaring the child to be legally the child of the adoptive parents and their heir at law and entitled to all the rights and privileges and subject to all the obligations of a child born to such adoptive parents in lawful wedlock. Removal refers to taking a child into custody pursuant to s. 39.401, F.S. Finalized refers to children whose HSn removal discharge reason is "adoption finalization." This measure is a percentage, calculated by taking the number of children adopted within 24 months (numerator) and dividing by the total number of children adopted within the quarter (denominator). Direct services staff with the department and contract providers

Validity: This is a measure of timeliness in achieving permanency for children. It is a complement to measure M0392 “Number of children with the goal of adoption who remain in out-of-home care after 24 months.”

Reliability: Reliability of this measure is dependent on department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. On-going systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency 60910304
Measure: Number of children with a goal of adoption who remain in out-of-home care after 24 months (M0392)
Action: Backup for performance measure

Data Sources and Methodology:
"Goal of adoption" means that the case plan directs that the child become a permanent member of an adoptive family. It includes children in the temporary custody of the Department and those who have been permanently committed to the Department, regardless of whether they are in foster care or in an adoptive home prior to finalization. This is a point in time count of the number of children with a goal of adoption who remain in out-of-home care after 24 months of their latest removal. Direct services staff with the Department and contract providers

Validity: This is a measure of timeliness in achieving permanency. Out-of-Home Care is intended to be a short-term intervention for children who should achieve permanency (e.g., reunification, permanent relative care, adoption, etc.) in no more than 12 months. This measure complements M0391 "Percent of adoptions finalized within 24 months of the latest removal," which provides information on whether the number represents small or large percentages of children.

Reliability: Reliability of this measure is dependent on Department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. Ongoing systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families

**Program:** Family Safety Program

**Service/Budget Entity:** Child Protection and Permanency 60910304

**Measure:** Percent of child investigations from an entry cohort completed within 60 days. (M0394)

**Action:** Backup for performance measure

**Data Sources and Methodology:** Calls to the Florida Abuse Hotline to report child abuse or neglect trigger an investigation. A timely investigation commences within 24 hours of a call. The investigation duration is from the date of the call to the hotline to the date of final supervisor approval recorded in HSn Child Safety Assessment. This measure is a percent. The numerator is the number of child protective investigations from the denominator completed within 60 days from the date of the Hotline call. The denominator is the total number of child protective investigations opened during the reporting period and having been open 60 days. Hotline staff and Protective Investigations staff in Sheriffs' Offices in Broward, Manatee, Seminole, Pinellas, and Pasco; DCF staff in the remaining 62 counties.

**Validity:** This is a timeliness measure which tracks staff compliance with the Ch. 39, F.S. requirement that all protective investigations be completed within 60 days. That policy is intended to ensure the safety of children and to give families timely resolution of an investigation into the care their children are receiving. In order to know the magnitude of open investigations, it should be accompanied by a measure of the number of open investigations during the same time period.

**Reliability:** Reliability of this measure is dependent on DCF and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency 60910304
Measure: Percent of adults in child welfare protective supervision who have case plans requiring substance-abuse treatment who are receiving treatment. (M04026)
Action: Backup for performance measure
Data Sources and Methodology: Child Welfare Supervision includes all adults who must comply with requirements set by Family Safety and the courts due to child abuse and dependency determinations. N: Number of adults identified as needing substance abuse treatment in protective services records who receive treatment. D: Number of adults identified as needing substance abuse treatment in protective services records. SACWIS/ADM Data Warehouse
Validity: National studies indicate 50-60 percent of families with child abuse and neglect have substance abuse as a contributing factor. Measure determines extent to which the parents follow through on treatment to reduce substance abuse problems.
Reliability: Data are derived from uniform survey/record review format and is maintained independent of the substance abuse and protective services programs.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency 60910304
Measure: Children receiving adoptive services (M0073)
Action: Backup for performance measure

Data Sources and Methodology: Adoptive services are provided to children whose parents' rights have been terminated. Services are provided so the child can be made a permanent part of a family through adoption. This measure is the sum of: the number of permanently committed children (final Termination of Parental Rights order entered) who are waiting placement at the end of the report period, plus the number of children in adoptive home supervision (placed but not finalized) at the end of the report period, plus the number of children whose adoptions were finalized during the fiscal year to date. Direct Services Staff (Department and Contract Providers)

Validity: This output measure is a workload measure for direct service staff -- the number of children receiving adoption services.

Reliability: Reliability of this measure is dependent on department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. On-going systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.
**LRPP EXHIBIT IV: Performance Measure Validity and Reliability**

| **Department:** | Department of Children and Families |
| **Program:** | Family Safety Program |
| **Service/Budget Entity:** | Child Protection and Permanency  60910304 |
| **Measure:** | Number of children receiving adoption subsidies  (M0074) |
| **Action:** | Backup for performance measure |
| **Data Sources and Methodology:** | A child is any unmarried person under age 18 who has not been emancipated by court order. A count of the number of children whose adoptive parents are receiving subsidies. Direct service and fiscal staff of the department and contract provider |
| **Validity:** | Data for this measure reflect the actual number of children whose adoptive parents are receiving financial support. Subsidies serve to encourage and support families to adopt children with special needs. This is not a measure of staff workload or performance. |
| **Reliability:** | Training on the use of the ICWSIS is provided to specific locations upon request by Suncoast Region information Systems. The Adoption Subsidy Monthly Vouchering Report reflects monthly invoice data as recorded in ICWSIS. Threats to reliability include data entry errors and delays in data entry. ICWSIS is routinely audited by the Auditor General. |
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families

Program: Family Safety Program

Service/Budget Entity: Child Protection and Permanency 60910304

Measure: Percent of investigations reviewed by supervisors with 72 hours of report submission (M0079)

Action: Backup for performance measure

Data Sources and Methodology: Reports of child abuse and neglect are investigated by child protective investigators. Protective investigators complete an initial safety assessment within 48 hours of the receipt of the report. The initial safety assessment includes a review of key safety factors by the child protective investigator to determine if there are immediate threats to the child’s safety that require attention. This initial safety assessment must be reviewed by the supervisor within 72 hours of the submission by the protective investigator. The measure is a percent. The daily measure is based on the point-in-time open investigations each day. The numerator is the subset of the open investigations for which an initial safety assessment was reviewed by the supervisor within 72 hours of submission. The denominator is the total number of initial safety assessments that have been submitted for more than 72 hours plus the initial safety assessments that have been submitted less than 72 hours that have been reviewed. Year-to-date is the percent of all submitted initial safety assessments during the report period that were reviewed within 72 hours of submission. The numerator is the number of initial safety assessments submitted during the report period that were reviewed by the supervisor within 72 hours of submission. The denominator is the total number of initial safety assessments submitted during the report period. Hotline staff and Protective Investigations staff (Sheriff Offices in Broward, Manatee, Pasco, Pinella and Seminole; department staff in remaining 62 counties)

Validity: This is a measure of the timeliness designed to identify high risk investigations for further review and oversight. However, the department no longer has an early warning system.

Reliability: Reliability of this measure is dependent on DCF and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency  60910304
Measure: Number of investigations (M0295)
Action: Backup for performance measure

Data Sources and Methodology:
Child protective investigations are conducted by the Department in most counties, sheriffs' offices in others in response to citizens reporting known or suspected child abuse or neglect to the Florida Abuse Hotline. Count all Initial Reports and Additional Investigation Reports accepted by the Florida Abuse Hotline and entered into HSn for investigation by protective investigators during the report period. Hotline staff and Protective Investigations staff (Sheriff Offices in Broward, Manatee, Pasco, Pinellas and Seminole counties; DCF protective investigators in the remaining 62 counties)

Validity:
This measures the volume of work that must be performed by protective investigators. It is the denominator for several percentage measures, including M0359, M0368, M0385, M0386, M0387, M04001, and M04007.

Reliability:
Reliability of this measure is dependent on DCF and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency  60910304
Measure: Number of children under protective supervision (point in time) (M0296)
Action: Backup for performance measure
Data Sources and Methodology: In-home protective supervision includes children receiving protective supervision in the home of their parents or a relative when there has been no removal. Children under protective supervision in the home of a relative or non relative after removal are now considered "out-of-home," as they are entitled to the same safeguards as board-paid foster children. This measure is a count of the children receiving in-home protective supervision services. (excludes post-placement supervision) Direct services staff. (department and contract providers)
Validity: This count is an appropriate measure of the workload of the program.
Reliability: Reliability of this measure is dependent on department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. On-going systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Child Protection and Permanency  60910304
Measure: Number of children in out-of-home care (M0297)
Action: Backup for performance measure

Data Sources and Methodology: "Out-of-home care" includes both children in board-paid foster care and those receiving protective supervision in the home of a relative or approved non-relative after a removal. Children under protective supervision in the home of a relative or approved non-relative after removal are considered "out-of-home," as they are entitled to the same safeguards as board-paid foster children. This measure is a count of the children in out-of-home care. Direct services staff with DCF and contract providers.

Validity: This measures workload for direct services staff. As a count, it is the denominator for several percentage measures: M0083, M0255, M0388, M0597. It should be considered jointly with percentage measures in order to understand whether the number represents small or large percentages of children who are in the total caseload of children under department care.

Reliability: Reliability of this measure is dependent on Department and provider staff compliance with data reporting requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. On-going systems training and monitoring assure consistency and accuracy of data. Providers are required by contract to report performance data including client outcomes. They are also required to make appropriate and timely data entry into HomeSafenet. The Department will monitor the extent to which providers comply with these contractual requirements.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

<table>
<thead>
<tr>
<th>Department:</th>
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<tbody>
<tr>
<td>Program:</td>
<td>Family Safety Program</td>
</tr>
<tr>
<td>Service/Budget Entity:</td>
<td>Child Protection and Permanency 60910304</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of child investigations commenced within 24 hours. (M0368)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>An child investigation is one which has been received from the Abuse Hotline and assigned to an Child Protective Investigator. Commencement of an investigation means an on-site attempt to contact the subjects of an abuse report. This measure is a percent. The numerator is the number of child protective investigations (Initial and Additional Reports) received during the reporting period where the commencement date and time is within 24 hours of the received date and time. The denominator is the total number of child protective investigations (Initial and Additional Reports) received during the same reporting period as the numerator. Hotline staff and Protective Investigations staff (Sheriff Offices in Broward, Manatee, Pasco, Pinella and Seminole counties; DCF protective investigators in the remaining 62 counties)</td>
</tr>
<tr>
<td>Validity:</td>
<td>This is a timeliness measure that tracks staff compliance with the Ch. 39, F.S. requirement that all protective investigations be commenced immediately or within 24 hours. The law is intended to ensure children's safety. A percentage does not tell us whether the percentages are based on very small or large numbers of clients.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Reliability of this measure is dependent on DCF and Sheriff's Office Protective Investigations staff compliance with data reporting requirements as well as a common understanding of those requirements. Periodic district reviews by program staff have indicated no major reliability issues. Ongoing systems training and monitoring assure consistency and accuracy of data.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Florida Abuse Hotline  60910305
Measure: Percent of abuse or neglect calls made to the Florida Abuse Hotline that were abandoned. (M0603)
Action: Requesting new measure.

Data Sources and Methodology: Citizens call the Florida Abuse Hotline to report abuse or neglect. Each caller hears a 180 second message about the hotline and the information required to make a report. If the caller hangs up after the 180 second message, but before the call is answered, the call is considered "abandoned." If the call is answered at any time, or the caller hangs up during the 180 second message, the call is not considered "abandoned." This measure does not include background checks. This measure is a percent. The numerator is a count of all calls of 180 seconds or more made to the Florida Abuse Hotline that are abandoned by the caller before they are answered by Hotline staff. The denominator is a count of all calls made to the Florida Abuse Hotline. The source of data is the Hotline's Automated Call Distribution System. ACD System

Validity: This is an outcome measure of the hotline's performance in timely response to calls made to the hotline.

Reliability: The Automated Call Distribution (ACD) system is a sophisticated telephone system that handles and monitors processing of all calls. Data on number of calls received, answered and abandoned, the duration of calls and response time come directly from the telephone system.
### LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Program:</td>
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<tr>
<td>Service/Budget Entity:</td>
<td>Florida Abuse Hotline 60910305</td>
</tr>
<tr>
<td>Measure:</td>
<td>Abuse or neglect calls answered. (M0604)</td>
</tr>
<tr>
<td>Action:</td>
<td>Requesting new measure.</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Citizens call the Florida Abuse Hotline to report abuse. Calls answered by a hotline counselor are considered answered. This measure does not include background checks. This measure is a number. It is a count of all calls made to the Florida Abuse Hotline that are answered by Hotline staff. It includes all calls on: (1) the lines to report abuse (voice and TDD), (2) fax lines and (3) the helpline for DCF staff. It does not include calls in which the caller hangs up before the call is answered. The source of data is the Hotline's Automated Call Distribution System. ACD System</td>
</tr>
<tr>
<td>Validity:</td>
<td>This output is a process measure that indicates the workload of the Hotline.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>The Automated Call Distribution (ACD) system is a sophisticated telephone system that handles and monitors processing of all calls. Data on number of calls received, answered and abandoned, the duration of calls and response time come directly from the telephone system.</td>
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**LRPP EXHIBIT IV: Performance Measure Validity and Reliability**

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<td>Service/Budget Entity:</td>
<td>Florida Abuse Hotline   60910305</td>
</tr>
<tr>
<td>Measure:</td>
<td>Abuse or neglect calls to the hotline  (M0605)</td>
</tr>
<tr>
<td>Action:</td>
<td>Requesting new measure.</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>The Florida Abuse Hotline receives: (1) calls from citizens who indicate through a telephone prompt that they wish to report concerns about child abuse or neglect or adult abuse, neglect or exploitation; (2) faxes from citizens with concerns about abuse, neglect or exploitation. This measure does not include background checks. This measure is a number. It is a count of all calls and faxes received by the Florida Abuse Hotline's Automated Call Distribution System. ACD System</td>
</tr>
<tr>
<td>Validity:</td>
<td>This is a process measure that indicates the workload of the Hotline.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Reliability of this measure is dependent on DCF, sheriff’s and contract provider's staff compliance with data reporting requirements as well as a common understanding of those requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. Periodic district reviews by program staff have indicated no major reliability issues. On-going systems training and monitoring assure consistency and accuracy of data.</td>
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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Florida Abuse Hotline 60910305
Measure: Percent of calls made to the Florida Abuse Hotline that were abandoned (M0069)
Action: Backup for performance measure

Data Sources and Methodology: Citizens call the Florida Abuse Hotline to report abuse or neglect. Each caller hears a 180 second message about the hotline and the information required to make a report. If the caller hangs up after the 180 second message, but before the call is answered, the call is considered "abandoned." If the call is answered at any time, or the caller hangs up during the 180 second message, the call is not considered "abandoned." This measure is a percent. The numerator is a count of all calls of 180 seconds or more made to the Florida Abuse Hotline that are abandoned by the caller before they are answered by Hotline staff. The denominator is a count of all calls made to the Florida Abuse Hotline. The source of data is the Hotline's Automated Call Distribution System. ACD System

Validity: This is an outcome measure of the hotline's performance in timely response to calls made to the hotline.

Reliability: The Automated Call Distribution (ACD) system is a sophisticated telephone system that handles and monitors processing of all calls. Data on number of calls received, answered and abandoned, the duration of calls and response time come directly from the telephone system.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Florida Abuse Hotline 60910305
Measure: Calls answered (M0070)
Action: Backup for performance measure

Data Sources and Methodology: Citizens call the Florida Abuse Hotline to report abuse. Calls answered by a hotline counselor are considered answered. This measure is a number. It is a count of all calls made to the Florida Abuse Hotline that are answered by Hotline staff. It includes all calls on: (1) the lines to report abuse (voice and TDD), (2) fax lines and (3) the helpline for DCF staff. It does not include calls in which the caller hangs up before the call is answered. The source of data is the Hotline's Automated Call Distribution System. ACD System

Validity: This output is a process measure that indicates the workload of the Hotline.

Reliability: The Automated Call Distribution (ACD) system is a sophisticated telephone system that handles and monitors processing of all calls. Data on number of calls received, answered and abandoned, the duration of calls and response time come directly from the telephone system.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Florida Abuse Hotline  60910305
Measure: Number of calls to the hotline  (M0300)
Action: Backup for performance measure

Data Sources and Methodology: The Florida Abuse Hotline receives: (1) calls from citizens who indicate through a telephone prompt that they wish to report concerns about child abuse or neglect or adult abuse, neglect or exploitation; (2) faxes from citizens with concerns about abuse, neglect or exploitation; and (3) calls from district DCF staff who require assistance. This measure is a number. It is a count of all calls and faxes received by the Florida Abuse Hotline's Automated Call Distribution System. ACD System

Validity: This is a process measure that indicates the workload of the Hotline.
Reliability: Reliability of this measure is dependent on DCF, sheriff’s and contract provider's staff compliance with data reporting requirements as well as a common understanding of those requirements. Data entry in HomeSafenet is the responsibility of district and provider direct services and supervisory staff. Periodic district reviews by program staff have indicated no major reliability issues. On-going systems training and monitoring assure consistency and accuracy of data.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Family Safety Program
Service/Budget Entity: Program Management and Compliance - Family Safety 60910307
Measure: Administrative cost as a percent of total agency costs (M0426)
Action: Backup for performance measure

Data Sources and Methodology: The cost of positions and other related expenses that support the delivery of services to the eligible population. Administrative cost is divided by total agency costs (*100). The Legislative Accounting System/Program Budgeting System (LAS/PBS) and FLAIR.

Validity: This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.

Reliability: FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td><strong>Service/Budget Entity:</strong></td>
<td>Program Management and Compliance - Family Safety 60910307</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Administrative cost as a percent of total program costs (M0136)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>The cost of positions and other related expenses that support the delivery of services to the eligible population. The total of the sub-budget entity divided by the total of all the sub-budget entities in this program area. The Legislative Accounting System/Program Budgeting System (LAS/PBS) and FLAIR.</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.</td>
</tr>
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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Adult Community Mental Health Services  60910502
Measure: Average annual days spent in the community for adults with severe and persistent mental illnesses. (M0001)
Action: Backup for performance measure

Data Sources and Methodology:
Adults with severe and persistent mental illness (SPMI) includes adults age 18 and over who meet the following criteria:
1. They do not meet the criteria for adults with forensic involvement, and
2. They have an ICD 9 diagnosis of 295-299, or
3. They have another qualifying ICD 9 diagnosis and currently receive SSI/SSDI benefits for a psychiatric disability, or
4. They have another qualifying ICD 9 diagnosis and have a prognosis that their mental health issue will last, or has already lasted, at least 12 months, or
5. They have another qualifying ICD 9 diagnosis and are unable to perform activities of daily living independently.
A “day in the community” includes all days NOT spent in jail/detention, crisis stabilization unit, homeless, short term residential treatment programs (SRT), psychiatric inpatient or any other state mental health treatment facility. For children days spent on runaway status, in a residential level one treatment facility, and in wilderness camps are also considered NOT in the community. Measure is an average. The first step is to generate an average score per client (only post-admission, purpose 2 & 3, assessments are used). This is done by dividing the total number of days the client was reported to spend in community (each observation reflects the 30 days prior) by the number of observations. The second step is to generate an average for all clients. The numerator is the sum of the above scores. The denominator is number of clients for whom days spent in community has been recorded on a post-admission assessments. This quotient is then converted to annual average by multiplying by 12.1667. All scores must occur within the fiscal year and any monthly score is year to date. Adults who are in a state mental health treatment facility as of 7/1 of the fiscal year are excluded from the measure. The target population of the adult for performance measure purposes is the target population associated with the first service of the fiscal year. Provider staff report the data based on client interview and records.

Validity: This measure identifies the amount of time spent in the least restrictive environment, which is aligned with both a recovery based approach for persons with mental illness and the mission of the Department.

Reliability: The reliability of this measure is dependent on providers' compliance
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tbody>
<tr>
<td>Program:</td>
<td>Mental Health Program</td>
</tr>
<tr>
<td>Service/Budget Entity:</td>
<td>Adult Community Mental Health Services  60910502</td>
</tr>
<tr>
<td>Measure:</td>
<td>Average annual days worked for pay for adults with severe and persistent mental illnesses (M0003)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
</tbody>
</table>

**Data Sources and Methodology:**
Adults with severe and persistent mental illness (SPMI) includes adults age 18 and over who meet the following criteria:
1. They do not meet the criteria for adults with forensic involvement, and
2. They have an ICD 9 diagnosis of 295-299, or
3. They have another qualifying ICD 9 diagnosis and currently receive SSI/SSDI benefits for a psychiatric disability, or
4. They have another qualifying ICD 9 diagnosis and have a prognosis that their mental health issue will last, or has already lasted, at least 12 months, or
5. They have another qualifying ICD 9 diagnosis and are unable to perform activities of daily living independently.

A day of work is defined as any time period within a calendar day that results in taxable income, whether or not such income is actually reported to the tax authorities. Measure is an average. The first step is to generate an average score per client (only post-admission, purpose 2 & 3, assessments are used). This is done by dividing the total number of days the client was reported to have spent working (each observation reflects the 30 days prior) by the number of observations. The second step is to generate an average for all clients. The numerator is the sum of the above scores. The denominator is number of clients for whom days working has been recorded on a post-admission assessments. This quotient is then converted to annual average by multiplying by 12.1667. All scores must occur within the fiscal year and any monthly score is year to date. Adults who are in a state mental health treatment facility as of 7/1 of the fiscal year are excluded from this measure. Adults who are age 62 and over are excluded from this measure. The target population of the adult for performance measure purposes is the target population associated with the first service of the fiscal year. Provider staff report the data based on client interview and records.

**Validity:**
Increased employment is an indication of a person's ability to live and participate in community, and is aligned with both a recovery based approach for persons with mental illness and the mission of the Department. The measure does not include adults who are in school or training; both these activities can contribute toward successful living in the community.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance data. The Department monitors compliance. Central Office provides annual training on data reporting. District staff monitor the quality and accuracy of information submitted by the contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families

Program: Mental Health Program

Service/Budget Entity: Adult Community Mental Health Services 60910502

Measure: Percent of adults with forensic involvement who violate their conditional release under chapter 916, Florida Statutes, and are recommitted (M0009)

Action: Backup for performance measure

Data Sources and Methodology: The Chapter 916, F.S., conditional release is a legal status that allows clients with mental illness who break the law to remain in a less restrictive setting (versus jail or an institution) as long as they abide by requirements determined by the court. This measure looks at the clients who do not abide by those requirements and are returned to jail to await admission to an institution.

Adults with forensic involvement includes adults age 18 and over who meet the following criteria:

• They have a legal status indicating that they were 916 Not Guilty by Reason of Insanity or 916 Incompetent to Proceed.

Measure is a reported as percent. Numerator is number of clients who are recommitted to the department for involuntary hospitalization as a result of violations while on conditional release. This number is determined using the Forensic Institution Database maintained at the Central Office. Denominator is all community forensic clients served during fiscal year (based on the forensic number served performance output). Data sources for measure are clerk of circuit court records, as well as the provider staff, who report the "served" data based on client interview and records.

Validity: Measure is a direct indicator of desired outcome for people with mental health problems on conditional release to live in the community and avoid further involvement with both the legal system and state mental health treatment facilities.

Reliability: A person cannot be admitted to state hospital unless a copy of court order is received by central office mental health program office. Forensic database has been in operation for more than ten years and no significant data accuracy problems have been identified.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Adult Community Mental Health Services 60910502
Measure: Average annual days spent in the community for adults with forensic involvement. (M0010)

Action: Backup for performance measure

Data Sources and Methodology: Adults with forensic involvement includes adults age 18 and over who meet the following criteria:
• They have a legal status indicating that they were 916 Not Guilty by Reason of Insanity or 916 Incompetent to Proceed.
A “day in the community” includes all days NOT spent in jail/detention, crisis stabilization unit, homeless, short term residential treatment programs (SRT), psychiatric inpatient or any other state mental health treatment facility. For children days spent on runaway status, in a residential level one treatment facility, and in wilderness camps are also considered NOT in the community. Measure is an average. The first step is to generate an average score per client (only post-admission, purpose 2 & 3, assessments are used). This is done by dividing the total number of days the client was reported to spend in community (each observation reflects the 30 days prior) by the number of observations. The second step is to generate an average for all clients. The numerator is the sum of the above scores. The denominator is number of clients for whom days spent in community has been recorded on a post-admission assessments. This quotient is then converted to annual average by multiplying by 12.1667. All scores must occur within the fiscal year and any monthly score is year to date. Adults who are in a state mental health treatment facility as of 7/1 of the fiscal year are excluded from the measure. The target population of the adult for performance measure purposes is the target population associated with the first service of the fiscal year. Provider staff report the data based on client interview and records.

Validity: This measure identifies the amount of time spent in the least restrictive environment, which is aligned with both a recovery based approach for persons with mental illness and the mission of the Department.

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance data, and the department will monitor compliance. Central office provides annual training on data reporting, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Adult Community Mental Health Services 60910502
Measure: Number of adults with a serious and persistent mental illness in the community served (M0016)
Action: Backup for performance measure
Data Sources and Methodology: Adults with severe and persistent mental illness (SPMI) includes adults age 18 and over who meet the following criteria:
1. They do not meet the criteria for adults with forensic involvement, and
2. They have an ICD 9 diagnosis of 295-299, or
3. They have another qualifying ICD 9 diagnosis and currently receive SSI/SSDI benefits for a psychiatric disability, or
4. They have another qualifying ICD 9 diagnosis and have a prognosis that their mental health issue will last, or has already lasted, at least 12 months, or
5. They have another qualifying ICD 9 diagnosis and are unable to perform activities of daily living independently.
Served means an individual received at least one service event during the time period. Measure is an unduplicated count of number of adults whose first service of the fiscal year had a target population of severe and persistent mental illness. OneFamily Substance Abuse and Mental Health (SAMH) Data System

Validity: This is a direct measure of the number of adults who receive treatment in the state mental health system.

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance and service data, and the department will monitor compliance. Central office provides annual training on data collection, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Adult Community Mental Health Services 60910502
Measure: Number of adults in mental health crisis served (M0017)
Action: Backup for performance measure

Data Sources and Methodology: Adults in mental health crisis includes adults age 18 and over who have a target population of adults with serious and acute mental illness (SAMI) OR adults with mental health problems (MHP).
1. Adults with SAMI meet the criteria to be admitted into a Baker Act receiving facility. They do not meet the criteria for adults with forensic involvement or adults with severe and persistent mental illness.
2. Adults with MHP have emotional issues that are impacting their day to day functioning. They do not meet the criteria for adults with forensic involvement, adults with severe and persistent mental illness, or adults with serious and acute mental illness
Served means an individual received at least one service event during the time period. Measure is an unduplicated count of number of adults whose first service of the fiscal year had a target population of adults with serious and acute mental illness or adults with mental health problems. Provider staff report the data based on client interview and records.

Validity: This is a direct measure of the number of adults who receive treatment in the state mental health system.

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance and service data, and the department will monitor compliance. Central office provides annual training on data collection, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Adult Community Mental Health Services 60910502
Measure: Number of adults with forensic involvement served (M0018)
Action: Backup for performance measure

Data Sources and Methodology: Adults with forensic involvement includes adults age 18 and over who meet the following criteria:
- They have a legal status indicating that they were 916 Not Guilty by Reason of Insanity or 916 Incompetent to Proceed.
Served means an individual received at least one service event during the time period. Measure is an unduplicated count of number of adults whose first service of the fiscal year had a target population of adults with forensic involvement. Provider staff report the data based on client interview and records.

Validity: This is a direct measure of the number of adults who receive treatment in the state mental health system.

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance and service data, and the department will monitor compliance. Central office provides annual training on data collection, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
**LRPP EXHIBIT IV: Performance Measure Validity and Reliability**

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<td><strong>Service/Budget Entity:</strong></td>
<td>Adult Community Mental Health Services 60910502</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Median length of stay in CSU/Inpatient services for adults in mental health crisis (M0376)</td>
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<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
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**Data Sources and Methodology:**

The length of stay is the total number (sum) of days (units) a client spends in a CSU or inpatient cost center. The median is the number that falls in the middle of all of the length of stay values. Adults in mental health crisis includes adults age 18 and over who have a target population of adults with serious and acute mental illness (SAMI) OR adults with mental health problems (MHP).

1. Adults with SAMI meet the criteria to be admitted into a Baker Act receiving facility. They do not meet the criteria for adults with forensic involvement or adults with severe and persistent mental illness.
2. Adults with MHP have emotional issues that are impacting their day to day functioning. They do not meet the criteria for adults with forensic involvement, adults with severe and persistent mental illness, or adults with serious and acute mental illness.

The length of stay is calculated by summing the units for all crisis population group clients (includes person with serious and acute mental illness and persons with mental health problems) who are in inpatient or CSU during the fiscal year. The median is identified by ranking the lengths of stay in ascending order and using as the median, the length of stay of the middle client. Provider staff report the data based on client interview and records.

**Validity:**

The measure serves to gauge the amount of time clients are spending in a restrictive environment, and the provider's commitment to placing them back into their communities.

**Reliability:**

The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance data, and the department will monitor compliance. Central office provides annual training on data reporting, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Children's Mental Health Services 60910503
Measure: Percent of children with serious emotional disturbances who improve their level of functioning. (M0378)
Action: Backup for performance measure

Data Sources and Methodology:
Children with serious emotional disturbance (SED) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet any of the following criteria:
1. They have a diagnosis of schizophrenia/other psychotic disorder, major depression, mood disorder or personality disorder.
2. They have a diagnosis of another allowable ICD 9 diagnosis and have a C-GAS score of fifty or below.
3. They currently receive SSI benefits for a psychiatric disability.

Improve functioning means that their score on a functional assessment scale has increased. This number is a percent and is based on change between two assessments. The numerator is the number of children whose "most recent score" is less than their "previous assessment score". The scores are calculated by summing the 16 questions that are captured on the CFARS assessment. A decrease in scores from one assessment to the next indicates improvement on the CFARS. The "most recent score" must occur within the fiscal year and cannot be an admission assessment. The "previous assessment score" must occur within 12 months of the "most recent score" and cannot be a discharge assessment. If there are multiple records for the child, the "previous assessment score" that falls closest to the 6 month mark (180 days) from the "most recent score" will be used. The denominator is all children with two assessments. To be included in this measure, the child must have at least one service event in the fiscal year and a valid target population. At the contract (provider) level, the comparison is done within the most recent episode of care. At the district and state levels, the comparison is done across all episodes of care. Provider staff report the data based on client interview and records.

Validity:
The measure captures the success of a provider's intervention through functional assessment. The instrument, the CFARS, has high validity when tested.

Reliability:
Reliability of measure is dependent on provider’s compliance with data reporting. Providers are required by contract to report performance data including client outcomes. Department will monitor extent to which providers comply with these contractual requirements. The tool currently being used, the CFARS, has high test/retest and inter-rater reliability. All raters are required to be trained and certified before using the instrument.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Children's Mental Health Services 60910503
Measure: Average annual days seriously emotionally disturbed (SED) children (excluding those in juvenile justice facilities) spend in the community (M0011)
Action: Backup for performance measure

Data Sources and Methodology: Children with serious emotional disturbance (SED) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet any of the following criteria:
1. They have a diagnosis of schizophrenia/other psychotic disorder, major depression, mood disorder or personality disorder.
2. They have a diagnosis of another allowable ICD 9 diagnosis and have a C-GAS score of fifty or below.
3. They currently receive SSI benefits for a psychiatric disability.
A “day in the community” includes all days NOT spent in jail/detention, crisis stabilization unit, homeless, short term residential treatment programs (SRT), psychiatric inpatient or any other state mental health treatment facility. For children days spent on runaway status, in a residential level one treatment facility, and in wilderness camps are also considered NOT in the community. Measure is an average. The first step is to generate an average score per client (only post-admission, purpose 2 & 3, assessments are used). This is done by dividing the total number of days the client was reported to spend in community (each observation reflects the 30 days prior) by the number of observations. The second step is to generate an average for all clients. The numerator is the sum of the above scores. The denominator is number of clients for whom days spent in community has been recorded on a post-admission assessments. This quotient is then converted to annual average by multiplying by 12.1667. All scores must occur within the fiscal year and any monthly score is year to date. Children in physical custody of the Department of Juvenile Justice (legal status 1 or 5 on the outcome measure form) are excluded from this measure. The target population of the child for performance measure purposes is the target population associated with the first service of the fiscal year. Provider staff report the data based on client interview and records.

Validity: Current literature on children's mental health indicates that the restrictiveness of a child's environment is an important factor in his or her overall functioning (Duchnowski, et al, 1993). Children committed to the Department of Juvenile Justice are not included because commitment and placement in a DJJ facility is dependent on legal status, rather than mental health treatment.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance data, and the department will monitor compliance. Central office provides annual training on data reporting, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Children's Mental Health Services 60910503
Measure: Percent of school days seriously emotionally disturbed (SED) children attended. (M0012)
Action: Backup for performance measure

Data Sources and Methodology: Children with serious emotional disturbance (SED) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet any of the following criteria:
1. They have a diagnosis of schizophrenia/other psychotic disorder, major depression, mood disorder or personality disorder.
2. They have a diagnosis of another allowable ICD 9 diagnosis and have a C-GAS score of fifty or below.
3. They currently receive SSI benefits for a psychiatric disability.

School days attended are the days on which a child's school was in session and the child attended school.

Measure is a percent. First, an average of days available and an average of days attended is calculated for each client by separately summing the total days attended and the total days available reported on each record for each ssn and dividing those numbers by the total number of records reported for that ssn. This is done to weight the figures, so that an ssn who happens to have more outcome measure records reported does not skew that data. The numerator is created next by summing the average number of school days attended. The denominator is the sum of the average school days available. That result is multiplied to 100. Only post admission outcome measure records (purpose codes 1, 2 and 3) are used, and the records must have occurred within the fiscal year. The child must have a valid children's mental health target population to be included and must have received a service event within the fiscal year. Children who are in the physical custody of DJJ are excluded. Provider staff report the data based on client interview and records.

Validity: School attendance is a strong indicator of a child's future self-sufficiency and is an important aspect of overall functioning.

Reliability: The reliability of this measure is dependent on client self reporting and/or the providers' ability to obtain attendance information from schools, as well as providers' compliance with data reporting. Providers are required by contract to report performance data, and the department will monitor compliance. Central office provides annual training on data reporting, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families  
**Program:** Mental Health Program  
**Service/Budget Entity:** Children's Mental Health Services  60910503  
**Measure:** Percent of children with mental illness restored to competency and recommended to proceed with a judicial hearing  (M0019)

**Action:** Backup for performance measure

**Data Sources and Methodology:** Section 394.455, F.S. defines mental illness as an impairment in the emotional processes that exercise conscious control of one's actions to perceive or understand reality. Mental illness interferes with the ability to be competent to proceed to trial. These children require an DSM-IV AXIS 1 diagnosis that can be classified as a mental illness. Legal competency requires the defendant to have the capacity to understand the nature and the object of the legal proceedings, to consult with counsel and to assist in preparing his or her defense. Due process prevents the government from prosecuting a defendant who is legally incompetent to stand trial. The issue of competency is collateral to the defendant's present ability to consult with his attorney and to understand the proceedings against him. Age and immaturity in and of itself, without the presence of a mental illness as a primary factor to a juvenile’s incompetence, are not grounds for commitment in Florida for state funded competency restoration services. This measure is a percentage. Numerator is number of children with mental illness who were restored to competency and recommended to proceed to a judicial hearing in the time period. Denominator is the total number children with mental illness who had competency reports submitted to the courts. Referral packets from the court which includes, at a minimum, the court order, the charging documents, the petition, and the court-appointed evaluator's reports.

**Validity:** Measure is a direct indicator of the desired outcome that juveniles are restored to competency and are able to proceed with a judicial hearing. Several factors impact the degree of success in a juvenile's ability to obtain competency. These factors include the nature and severity of the juvenile’s mental illness, a prior finding by the court ordered evaluators that the juvenile will never obtain competency, and extent or lack thereof of prior mental health treatment. These factors are outside the scope of the provider's ability to restore competency.

**Reliability:** Central office maintains an ACCESS data base that tracks major events of each child's case. The provider has demonstrated their capacity to maintain data accurately and consistently. The program coordinator conducts on site monitoring of the provider, reviews representative samples of case files to ensure information coincides with the providers monthly reports.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tr>
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<td>Service/Budget Entity:</td>
<td>Children's Mental Health Services 60910503</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of children with mental retardation restored to competency and recommended to proceed with a judicial hearing (M0020)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
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<tr>
<td>Data Sources and Methodology:</td>
<td>Retardation means significantly subaverage general intellectual functioning existing concurrently with deficits in adaptive behavior and manifested during the period from conception to age 18. &quot;Significantly subaverage general intellectual functioning,&quot; for the purpose of this definition and as defined in 393.063, means performance which is two or more standard deviations from the mean score on a standardized intelligence test. These children require an DSM-IV AXIS II mental retardation diagnosis. Legal competency requires the defendant to have the capacity to understand the nature and the object of the legal proceedings, to consult with counsel and to assist in preparing his or her defense. Due process prevents the government from prosecuting a defendant who is legally incompetent to stand trial. The issue of competency is collateral to the defendant's present ability to consult with his attorney and to understand the proceedings against him. Age and immaturity in and of itself, without the presence of a mental retardation as a primary factor to a juvenile’s incompetence, are not grounds for commitment in Florida for state funded competency restoration services. This measure is a percentage. Numerator is number of children with mental retardation who were restored to competency and recommended to proceed to a judicial hearing in the time period. Denominator is the total number children with mental retardation who had competency reports submitted to the court in the time period. Referral packets from the court which includes, at a minimum, the court order, the charging documents, the petition, and the court-appointed evaluator's reports.</td>
</tr>
<tr>
<td>Validity:</td>
<td>Measure is a direct indicator of the desired outcome that juveniles are restored to competency and are able to proceed with a judicial hearing. Several factors impact the degree of success in a juvenile's ability to obtain competency. These factors include the nature and severity of the juvenile's mental retardation, a prior finding by the court ordered evaluators that the juvenile will never obtain competency, and extent or lack thereof of prior treatment. These factors are outside the scope of the provider's ability to restore competency.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Central office maintains an access database program that tracks major events of each child's case. The provider has demonstrated their capacity to maintain data accurately and consistently. The program</td>
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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

coordinator conducts on site monitoring of the provider, reviews representative samples of case files to ensure information coincides with the providers monthly reports.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Children's Mental Health Services 60910503
Measure: Average annual days emotionally disturbed (ED) children (excluding those in juvenile justice facilities) spend in the community (M0025)
Action: Backup for performance measure
Data Sources and Methodology: Children with emotional disturbance (ED) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet both of the following criteria:
1. They do not meet the criteria for the SED target population.
2. They have a diagnosis of an allowable ICD 9 diagnosis.
A “day in the community” includes all days NOT spent in jail/detention, crisis stabilization unit, homeless, short term residential treatment programs (SRT), psychiatric inpatient or any other state mental health treatment facility. For children days spent on runaway status, in a residential level one treatment facility, and in wilderness camps are also considered NOT in the community. Measure is an average. The first step is to generate an average score per client (only post-admission, purpose 2 & 3, assessments are used). This is done by dividing the total number of days the client was reported to spend in community (each observation reflects the 30 days prior) by the number of observations. The second step is to generate an average for all clients. The numerator is the sum of the above scores. The denominator is number of clients for whom days spent in community has been recorded on a post-admission assessment. This quotient is then converted to annual average by multiplying by 12.1667. All scores must occur within the fiscal year and any monthly score is year to date. Children committed to the Department of Juvenile Justice (legal status 1 or 5 on the outcome measure form) are excluded from this measure. The target population of the child for performance measure purposes is the target population associated with the first service of the fiscal year. Provider staff report the data based on client interview and records.

Validity: Current literature on children's mental health indicates that the restrictiveness of a child's environment is an important factor in his or her overall functioning (Duchnowski, et al, 1993). Children committed to the Department of Juvenile Justice are not included because commitment and placement in a DJJ facility is dependent on legal status, rather than mental health treatment.

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance data, and the department will monitor compliance. Central office provides annual training on data reporting, and district
staff monitor the quality and accuracy of information submitted by their contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Children's Mental Health Services 60910503
Measure: Number of children served who are incompetent to proceed (M0030)
Action: Backup for performance measure

Data Sources and Methodology: Children must be charged with a felony and found incompetent to proceed due to mental illness or mental retardation. This is an unduplicated count of all children served by the contracted provider at any time during the year. Referral packets from the court which includes, at a minimum, the court order, the charging documents, the petition, and the court-appointed evaluator's reports.

Validity: This is a direct indicator of the goal to serve children who are incompetent to proceed to a juvenile justice process.

Reliability: Additional separate reports have been cross referenced to validate the admission and discharge reporting.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Children's Mental Health Services 60910503
Measure: Number of SED children to be served (M0031)
Action: Backup for performance measure

Data Sources and Methodology: Children with serious emotional disturbance (SED) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet any of the following criteria:
1. They have a diagnosis of schizophrenia/other psychotic disorder, major depression, mood disorder or personality disorder.
2. They have a diagnosis of another allowable ICD 9 diagnosis and have a C-GAS score of fifty or below.
3. They currently receive SSI benefits for a psychiatric disability.
Served means that the individual received at least one service event during the time period. Measure is an unduplicated count of number of children whose first service of the fiscal year had a target population of children with serious emotional disturbance. Provider staff report the data based on client interview and records.

Validity: This is a direct measure of the number of children with SED served in mental health treatment programs.

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance and service data, and the department will monitor compliance. Central office provides annual training on data collection, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
# LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Service/Budget Entity:</td>
<td>Children's Mental Health Services 60910503</td>
</tr>
<tr>
<td>Measure:</td>
<td>Number of ED children to be served (M0032)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
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</tbody>
</table>
| Data Sources and Methodology: | Children with emotional disturbance (ED) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet both of the following criteria:  
1. They do not meet the criteria for the SED target population.  
2. They have a diagnosis of an allowable ICD 9 diagnosis.  
Served means that the individual received at least one service event during the time period. Measure is an unduplicated count of number of children whose first service of the fiscal year had a target population of children with emotional disturbance. Provider staff report the data based on client interview and records. |
| Validity:           | This is a direct measure of the number of children with ED served in mental health treatment programs. |
| Reliability:        | The reliability of this measure is dependent on providers' compliance with data reporting. Providers are required by contract to report performance data, and the department will monitor compliance. Central office provides annual training on target population enrollment, and district staff monitor the quality and accuracy of information submitted by their contracted providers. |
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Children's Mental Health Services 60910503
Measure: Number of at-risk children to be served (M0033)
Action: Backup for performance measure

Data Sources and Methodology: Children at risk of emotional disturbance (At Risk) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet both of the following criteria:
1. They do not meet the criteria for SED or ED target populations.
2. They have factors in their lives that place them at risk for emotional disturbance, such as referral to EH program in accordance IDEA, homelessness, family history of mental illness, have experienced or are experiencing abuse or neglect, exposure to domestic violence, substance abuse, chronic or serious physical illness, or multiple out-of-home placements.

Served means that the individual received at least one service event during the time period. Measure is an unduplicated count of the number of children whose first service of the fiscal year had a target population of children at risk of emotional disturbance. Staff report the data based on client interview and records.

Validity: This is a direct measure of the number of children at risk of ED served in mental health treatment programs.

Reliability: The reliability of this measure is dependent on providers’ compliance with data reporting. Providers are required by contract to report performance and service data, and the department will monitor compliance. Central office provides annual training on data collection, and district staff monitor the quality and accuracy of information submitted by their contracted providers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families

Program: Mental Health Program

Service/Budget Entity: Children's Mental Health Services 60910503

Measure: Percent of children with emotional disturbances who improve their level of functioning (M0377)

Action: Backup for performance measure

Data Sources and Methodology: Children with emotional disturbance (ED) includes children under age eighteen, and in some cases children between the ages of 18 and 21, who meet both of the following criteria:
1. They do not meet the criteria for the SED target population.
2. They have a diagnosis of an allowable ICD 9 diagnosis.

Improve functioning means that their score on a functional assessment indicates an increased level of functioning. This number is a percent and is based on change between two assessments. The numerator is the number of children whose "most recent score" is less than their "previous assessment score". The scores are calculated by summing the 16 questions that are captured on the CFARS assessment. A decrease in scores from one assessment to the next indicates improvement on the CFARS. The "most recent score" must occur within the fiscal year and cannot be an admission assessment. The "previous assessment score" must occur within 12 months of the "most recent score" and cannot be a discharge assessment. If there are multiple records for the child, the "previous assessment score" that falls closest to the 6 month mark (180 days) from the "most recent score" will be used. The denominator is all children with two assessments. To be included in this measure, the child must have at least one service event in the fiscal year and a valid target population.

At the contract (provider) level, the comparison is done within the most recent episode of care. At the district and state levels, the comparison is done across all episodes of care. Provider staff report the data based on client interview and records.

Validity: The measure captures the success of a provider's intervention through functional assessment. The instrument, the CFARS, has high validity when tested.

Reliability: Reliability of measure is dependent on provider's compliance with data reporting. Providers are required by contract to report performance data including client outcomes. Department will monitor extent to which providers comply with these contractual requirements. The tool currently being used, the CFARS, has high test/retest and inter-rater reliability. All raters are required to be trained and certified before using the instrument.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Program Management and Compliance - Mental Health 60910505
Measure: Administrative cost as a percent of total program costs (M0135)
Action: Backup for performance measure
Data Sources and Methodology: The cost of positions and other related expenses that support the delivery of services to the eligible population. The total of the sub-budget entity divided by the total of all the sub-budget entities in this program area. The Legislative Accounting System/Program Budgeting System (LAS/PBS) and FLAIR.

Validity: This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.
Reliability: FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.
### LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Mental Health Program</td>
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<tr>
<td><strong>Service/Budget Entity:</strong></td>
<td>Violent Sexual Predator Program 60910501</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Number of sexual predators served (detention and treatment). (M0379)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Count of persons who are referred from DC, DJJ, DCF for assessment as potential sexually violent predators as provided in section 394 FS, and who are court-ordered into DCF custody for secure confinement and/or treatment. Unduplicated count of persons who are held in the SVPP's facilities at any time during the year Census reports from facilities that are entered into the SVPP Access</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>Measures the demand for secure confinement and treatment resources</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>Reliability is dependent on the facilities reporting data correctly to the program office. Facilities have been trained to report the data and program office staff perform site visits routinely.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Violent Sexual Predator Program  60910501
Measure: Annual number of harmful events per 100 residents in sexually violent predator commitment. (M0380)
Action: Backup for performance measure
Data Sources and Methodology: Harmful events are "significant reportable events" or those that result in serious injury to staff or residents; any incidents that result in a client elopement; and any incidents that result in serious damage to the physical plant. Florida has only one facility for sexually violent predators, the Florida Civil Commitment Center at Arcadia. The sum of harmful events in the facility for the fiscal year (numerator), divided by the average annual resident census (denominator), multiplied by 100. Liberty Behavioral Health Corporation staff

Validity: The reporting system is undergoing change from a resident-based report to a incident-based report. While the resident-based reporting system has fairly represented "significant reportable events," another category, "critical incidents" has been found to have been reported incorrectly or underreported. A quality assurance staffperson at the facility and under separate contract to the department reviews reports to correct these errors.

Reliability: A threat to consistency lies in differing interpretations of the differences between "significant reportable events" and "critical incidents." However, a recent test of these categories showed that "significant reportable events" are likely to be reported consistently across staff. QA review addresses any differences and requires correction. Reliability is aided by the small number of staff and clientele.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Violent Sexual Predator Program 60910501
Measure: Percent of assessments completed by the SVP program within 180 days of receipt of referral. (M05305)
Action: Backup for performance measure
Data Sources and Methodology: SVP: Persons referred from DC, DJJ, DCF for assessment as potential sexually violent predators as provided in section 394.913, F.S. Number of referrals that were processed (decision made) within 180 days of receipt of referral from DC, DJJ, DCF. SVPP Access

Validity: The measure captures the ability of the program to comply with the legislative mandate to complete all assessments within 180 days.

Reliability: Program referral database is periodically reconciled with Department of Corrections
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department:  
Department of Children and Families

Program:  
Mental Health Program

Service/Budget Entity:  
Violent Sexual Predator Program  60910501

Measure:  
Number of residents receiving Mental Health treatment  (M06001)

Action:  
Backup for performance measure

Data Sources and Methodology:  
Number of residents receiving ongoing mental health treatment (psychotropic medication and/or psychotherapy ), other than sex-offender specific treatment, for the symptoms and/or impairments due to mental illnesses, mental retardation, maladaptive behavior, or psychosocial stressors. This is a count of residents receiving treatment.  SVPP Access database

Validity:  
This output measure addresses level of effort being given to treatment for the residents.

Reliability:  
This measure is checked through annual contract monitoring.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Mental Health Program
Service/Budget Entity: Violent Sexual Predator Program 60910501
Measure: Number of sexual predators assessed (M0283)
Action: Backup for performance measure

Data Sources and Methodology: SVP: Persons referred from DC, DJJ, DCF for assessment as potential sexually violent predators as provided in section 394.913 assessed: compile and review all pertinent available records, conduct clinical evaluation, if necessary Number of referred files processed during the FY Program Office Database

Validity: Valid measure of the program's assessment workload and need for resources for this activity

Reliability: Should permit forecasting of need for assessment resources
**LRPP EXHIBIT IV: Performance Measure Validity and Reliability**

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<tr>
<td><strong>Program:</strong></td>
<td>Substance Abuse Program</td>
</tr>
<tr>
<td><strong>Service/Budget Entity:</strong></td>
<td>Adult Substance Abuse Prevention, Evaluation and Treatment Services 60910603</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Percent change in the number of clients with arrests within 6 months following discharge compared to number with arrests within 6 months prior to admission. (M0381)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Dates of arrests as identified by FDLE are compared to treatment admission and discharge dates. The numerator is the number of clients with arrests following discharge minus the number with arrests prior to admission; the denominator is the number of clients with arrests prior to admission. The result is then expressed as a percent. FDLE/OneFamily Substance Abuse Mental Health (SAMH) data system</td>
</tr>
</tbody>
</table>

**Validity:** Substance use and abuse have been shown in the research to be contributing factors to crime and delinquency. This measure is designed to evaluate the extent to which treatment facilitates reduced subsequent criminal activity.

**Reliability:** Definitions of arrests are consistent and controlled by FDLE. Data for this measure are only reliable to the extent that clients can be successfully matched to the FDLE database based on common client identifiers.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Service/Budget Entity:</td>
<td>Adult Substance Abuse Prevention, Evaluation and Treatment Services 60910603</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of adults who are drug free during the 12 months following completion of treatment (M0057)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Drug-free means abstinence from illicit substance use (excluding alcohol) during the survey period, 335 to 365 days following treatment completion. Numerator: Number of adult clients responding to a survey who indicate abstinence within the last 30 days, 12 months after treatment completion. Denominator: Total number of adult clients responding to the survey. Florida State University/OneFamily Substance Abuse Mental Health data system</td>
</tr>
<tr>
<td>Validity:</td>
<td>Measure is designed to determine effectiveness of treatment and other support services in helping clients maintain abstinence following completion of services. It is accurate only to the extent that the respondents are truthful.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Reliance on self-report. Efforts are made to secure representative samples for treatment populations.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families

**Program:** Substance Abuse Program

**Service/Budget Entity:** Adult Substance Abuse Prevention, Evaluation and Treatment Services 60910603

**Measure:** Percent of adults employed upon discharge from substance abuse treatment services (M0058)

**Action:** Backup for performance measure

**Data Sources and Methodology:** Employed is defined as part-time or fulltime employment, including active military duty, at the time of discharge from treatment. There are no minimum hour or wage requirements; the wages must be subject to income tax, however, so that welfare and nontaxable stipends are not considered employment. An adult is a person 18 years old and older. The measure is a percentage, calculated by taking the number of adults who, at the time of discharge, are employed fulltime, part-time or active military (numerator), divided by the number of adults discharged from treatment with any employment or unemployment codes. Persons who are retired or not in the labor force (students, persons with disabilities, homemakers and on leave of absence from a job) are not included in the denominator. Clients who died, were incarcerated, referred outside of the agency and did not complete episode of care or discharged for other reasons not elsewhere captured are excluded. OneFamily Substance Abuse and Mental Health (SAMH) data system discharges and service events.

**Validity:** Research available from the Substance Abuse Program office has shown that higher employment rates are positively correlated with reduced substance use.

**Reliability:** The reliability of this measure is dependent on providers' compliance with data reporting requirements. DCF checks data submitted for accuracy and logic errors. While uniform procedures for data submission are provided to all contractors, a threat to consistency is differing interpretations of those procedures.
**LRPP EXHIBIT IV: Performance Measure Validity and Reliability**

<table>
<thead>
<tr>
<th>Department:</th>
<th>Department of Children and Families</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program:</td>
<td>Substance Abuse Program</td>
</tr>
<tr>
<td>Service/Budget Entity:</td>
<td>Adult Substance Abuse Prevention, Evaluation and Treatment Services 60910603</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of adults in child welfare protective supervision who have case plans requiring substance-abuse treatment who are receiving treatment (M0061)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Child Welfare Supervision includes all adults who must comply with requirements set by Family Safety and the courts due to child abuse and dependency determinations. N: Number of adults identified as needing substance abuse treatment in protective services records who receive treatment. D: Number of adults identified as needing substance abuse treatment in protective services records. HomeSafeNet/OneFamily Substance Abuse Mental Health data system</td>
</tr>
<tr>
<td>Validity:</td>
<td>National studies indicate 50-60 percent of families with child abuse and neglect have substance abuse as a contributing factor. Measure determines extent to which the parents follow through on treatment to reduce substance abuse problems.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Data are derived from uniform survey/record review format and is maintained independent of the substance abuse and protective services programs.</td>
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<tr>
<td><strong>Service/Budget Entity:</strong></td>
<td>Adult Substance Abuse Prevention, Evaluation and Treatment Services 60910603</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Percent of adults who complete treatment (M0062)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>The measure is a percentage. The numerator is the number of adults successfully discharged from a completed episode of care which contains a treatment placement. The denominator includes all adults admitted into treatment who did not receive an immediate or neutral discharge. A neutral discharge includes arrest, incarceration, death or referral to another agency, episode of care not completed. Numerator: Number of adults discharged from a completed episode of care which contains a treatment placement. Denominator: all adults admitted into treatment who did not receive an immediate discharge. OneFamily Substance Abuse and Mental Health (SAMH) data system discharge data.</td>
</tr>
</tbody>
</table>

**Validity:**
Research has shown that completion of treatment is correlated with higher rates of reduced substance use and related problems versus non-completion.

**Reliability:**
The reliability of this measure is dependent on providers' compliance with data reporting. DCF checks data submitted for accuracy and logic errors. Uniform procedures for data submission are provided to all contractors.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Adult Substance Abuse Prevention, Evaluation and Treatment Services 60910603</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Number of adults served (M0063)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>Served includes all adults served in either prevention, treatment/aftercare or detoxification services. These adults have used an illicit substance or at risk of, or have been assessed. Count of adults receiving substance abuse services. OneFamily Substance Abuse and Mental Health (SAMH) data system service events.</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>The reliability of this measure is dependent on providers' compliance with data reporting. DCF checks data submitted for accuracy and logic errors. Uniform procedures for data submission are provided to all contractors.</td>
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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Substance Abuse Program
Service/Budget Entity: Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602

Measure: Number of at risk children served in prevention services. (M0382)
Action: Backup for performance measure

Data Sources and Methodology: Prevention includes selected, indicated and universal prevention programs designed to provide early assessment, brief counseling and/or education to children at risk of developing substance abuse problems due to low academic achievement and related problems. Total number of at risk children provided prevention services. Alcohol, Drug Abuse, and Mental Health Data Warehouse (ADMDW) enrollment and placement data.

Validity: N/A
Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. DCF checks data submitted for accuracy and logic errors. Uniform procedures for data submission are provided to all contractors.
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<td><strong>Service/Budget Entity:</strong></td>
<td>Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602</td>
</tr>
<tr>
<td><strong>Measure:</strong></td>
<td>Substance usage rate per 1,000 in grades 6-12. (M05092)</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td><strong>Data Sources and Methodology:</strong></td>
<td>This measure identifies the rate of substance abuse usage per 1,000 children in Florida in grades 6-12 based upon the results of the Florida Youth Substance Abuse Survey. This is an annual measure extrapolated from the results of specific items contained in the annual Florida Youth Substance Abuse Survey. The Florida Youth Substance Abuse Survey.</td>
</tr>
<tr>
<td><strong>Validity:</strong></td>
<td>The Florida Youth Substance Abuse Survey provides a comprehensive assessment of youth substance abuse attitudes and practices. This survey is completed annually and obtains information from more than 65,000 students statewide. This data is used to guide the state's substance abuse prevention efforts.</td>
</tr>
<tr>
<td><strong>Reliability:</strong></td>
<td>The University of Miami utilizes a number of statistical methods to increase the reliability and validity of survey results.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Substance Abuse Program
Service/Budget Entity: Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602

Measure: Average age of first substance abuse (M05093)
Action: Backup for performance measure

Data Sources and Methodology: This measure identifies the average age of first time usage of specified drugs based on the results of the Florida Youth Substance Abuse Survey. This is an annual measure extrapolated from the results of the Florida Youth Substance Abuse Survey. The Florida Youth Substance Abuse Survey.

Validity: The Florida youth Substance Abuse Survey is administered annually and provides a comprehensive assessment of youth substance abuse attitudes and practices. This survey reflects the responses of more than 65,000 students statewide. The survey report is used to guide the state's prevention efforts.

Reliability: The University of Miami develops and administers the Florida Youth Substance Abuse Survey and utilizes a number of statistical methods to assure the reliability and validity of survey items.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

**Department:** Department of Children and Families

**Program:** Substance Abuse Program

**Service/Budget Entity:** Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602

**Measure:** Percent of children with substance abuse who complete treatment (M0045)

**Action:** Backup for performance measure

**Data Sources and Methodology:** A child is a person under 18 years of age at the time of admission. Substance abuse is defined as a specific range of scores on the Patient Placement Criteria, the assessment instrument of the American Society of Addiction Medicine (ASAM). To be admitted to treatment, the child must evidence alcohol or drug abuse. Complete treatment is defined as fulfilling all the agency's requirements for discharge and no substance use 30 days prior to discharge. Fulfillment includes completion of levels of treatment and a urinalysis. The measure is a percentage. The numerator is the number of enrolled children successfully discharged from a completed episode of care which contains a treatment placement. The denominator includes all children discharged from treatment who did not receive an immediate or neutral discharge. A neutral discharge includes arrest, incarceration, death or referral to another agency, episode of care not completed. OneFamily Substance Abuse and Mental Health (SAMH) data system.

**Validity:** Research has shown that completion of treatment is correlated with higher rates of reduced substance use and related problems.

**Reliability:** The reliability of this measure is dependent on providers' compliance with data reporting requirements. DCF checks data submitted for accuracy and logic errors. While uniform procedures for data submission are provided to all contractors, a threat to consistency is differing interpretations of those procedures.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<td>Service/Budget Entity:</td>
<td>Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of children with substance abuse who are drug free during the 12 months following completion of treatment (M0046)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Drug-Free means abstinence from illicit substance use during the survey period, 335 to 365 days following treatment completion. Numerator: Number of child clients (or their parents/guardians) responding to a survey who indicate abstinence within the last 30 days, 12 months after treatment completion. Denominator: Number of clients (parents/guardians) responding to the survey. Florida State University/OneFamily Substance Abuse Mental Health (SAMH)data system</td>
</tr>
<tr>
<td>Validity:</td>
<td>Measure is an indicator of effectiveness of treatment and other support services in helping clients maintain abstinence following completion of services.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>Reliance on self-report, however, efforts are made to secure representative samples for treatment populations.</td>
</tr>
</tbody>
</table>
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Substance Abuse Program
Service/Budget Entity: Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602

Measure: Percent of children with substance abuse under the supervision of the state receiving substance-abuse treatment who are not committed to the Department of Juvenile Justice during the 12 months following treatment completion (M0047)

Action: Backup for performance measure

Data Sources and Methodology: Committed = court places child under supervision of DJJ due to commission of new offense or violation of prior court stipulations or places the child in DCF custody for dependency. These children are either DJJ or DCF dependent and have used an illicit substance. N: Number of children under the supervision of the state who are not committed to DJJ within 12 months after discharge from treatment. D: All children under the supervision of the state discharged from treatment. Department of Juvenile Justice/OneFamily Substance Abuse Mental Health (SAMH)data system

Validity: Substance use and abuse have been shown in the research to be contributing factors to crime and delinquency. This measure is designed to evaluate the extent to which treatment facilitates reduced criminal activity.

Reliability: Definition of commitment is consistent and controlled by DJJ. Data for this measure is only reliable to the extent that clients can be successfully matched to DJJ database based on identifying
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tr>
<td>Service/Budget Entity</td>
<td>Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602</td>
</tr>
<tr>
<td>Measure:</td>
<td>Percent of children at risk of substance abuse who receive targeted prevention services who are not admitted to substance-abuse services during the 12 months after completion of prevention services (M0051)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Measure applies to children at risk who have completed targeted prevention and have not been admitted to outpatient or residential substance abuse treatment within a year thereafter. Children at risk are children identified as having a high potential for substance use. The numerator is the number of children completing targeted prevention who are not admitted to substance abuse services within 12 months. The denominator is all children completing targeted prevention. OneFamily Sustance Abuse and Mental Health (SAMH) data system.</td>
</tr>
<tr>
<td>Validity:</td>
<td>Measure is an indicator of the effectiveness of targeted programs at preventing substance use or reducing the potential for substance abuse among youth.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>The reliability of this measure is dependent on providers' compliance with data reporting. DCF checks data submitted for accuracy and logic errors. Uniform procedures for data submission are provided to all contractors.</td>
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LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Substance Abuse Program
Service/Budget Entity: Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602

Measure: Number of children with substance-abuse problems served (M0052)

Action: Backup for performance measure

Data Sources and Methodology: Served includes all children served in either prevention, treatment/aftercare or detoxification services. These children have used an illicit substance or at risk of or have been assessed. Count of children receiving a substance abuse service. OneFamily Substance Abuse and Mental Health (SAMH) data system.

Validity: A direct measure with the number of children served in substance abuse.

Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. DCF checks data submitted for accuracy and logic errors. Uniform procedures for data submission are provided to all contractors.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Substance Abuse Program
Service/Budget Entity: Child Substance Abuse Prevention, Evaluation and Treatment Services 60910602
Measure: Number of at-risk children served in targeted prevention (M0055)
Action: Backup for performance measure

Data Sources and Methodology: Targeted prevention includes programs designed to provide early assessment, brief counseling and/or education to children at risk of developing substance abuse problems due to low academic achievement and related problems. Children at risk are children identified as having a high potential for substance use (although not known to be using). Count of children served in selected/indicated (targeted) prevention services. OneFamily Substance Abuse and Mental Health (SAMH) data system service events.

Validity: N/A
Reliability: The reliability of this measure is dependent on providers' compliance with data reporting. DCF checks data submitted for accuracy and logic errors. Uniform procedures for data submission are provided to all contractors.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Substance Abuse Program
Service/Budget Entity: Program Management and Compliance - Substance Abuse 60910601
Measure: Administrative cost as a percent of total program costs (M0137)
Action: Backup for performance measure

Data Sources and Methodology: The cost of positions and other related expenses that support the delivery of services to the eligible population. The total of the sub-budget entity divided by the total of all the sub-budget entities in this program area. The Legislative Accounting System/Program Budgeting System (LAS/PBS) and FLAIR.

Validity: This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.

Reliability: FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.
**LRPP EXHIBIT IV: Performance Measure Validity and Reliability**

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<tr>
<td>Program:</td>
<td>Support Services</td>
</tr>
<tr>
<td>Service/Budget Entity:</td>
<td>Assistant Secretary for Administration 60900203</td>
</tr>
<tr>
<td>Measure:</td>
<td>Administrative cost as a percent of total agency costs (M0147)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
</tbody>
</table>

**Data Sources and Methodology:** Administrative costs in this instance include all expenditures/appropriation in the Administrative Services budget entity. Numerator: Administrative Services budget entity. Denominator: Total Agency budget/expenditures (including Administrative Costs) Legislative Accounting System/ Program Budget System. The expenditure portion is updated by FLAIR.

**Validity:** This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.

**Reliability:** FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

Department: Department of Children and Families
Program: Support Services
Service/Budget Entity: District Administration 60900204
Measure: Administrative cost as a percent of total agency costs (M0363)
Action: Backup for performance measure

Data Sources and Methodology: Administrative costs in this instance include all expenditures/appropriation in the District Administration budget entity. Numerator: District Administration budget entity. Denominator: Total Agency budget/expenditures (including Administrative Costs) Legislative Accounting System/ Program Budget System. The expenditure portion is updated by FLAIR.

Validity: This measure is intended to keep administrative costs low so that the bulk of the expenditures are for the direct benefit of clients.

Reliability: FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.
LRPP EXHIBIT IV: Performance Measure Validity and Reliability

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<tr>
<td>Service/Budget Entity:</td>
<td>Information Technology 60900202</td>
</tr>
<tr>
<td>Measure:</td>
<td>Information technology cost as a percent of total agency costs (M0145)</td>
</tr>
<tr>
<td>Action:</td>
<td>Backup for performance measure</td>
</tr>
<tr>
<td>Data Sources and Methodology:</td>
<td>Administrative costs in this instance include all expenditures/appropriation in the Information Technology budget entity. Numerator: Information Technology budget entity. Denominator: Total Agency budget/expenditures (including Administrative Costs) Legislative Accounting System/Program Budget System. The expenditure portion is updated by FLAIR.</td>
</tr>
<tr>
<td>Validity:</td>
<td>FLAIR has tight controls by the Comptroller to ensure accurate reporting of expenditures.</td>
</tr>
<tr>
<td>Reliability:</td>
<td>This type of administrative measure is being tracked for all of the department's major administrative areas.</td>
</tr>
</tbody>
</table>