

## **Community-Based Care Lead Agency Monthly Scorecard Description of Each Scorecard Indicator**

The Community-Based Care (CBC) Lead Agency Monthly Scorecard focuses on some of the most meaningful and important indicators related to Florida's community-based approach to child welfare. The Scorecard is intended to drive performance in the right direction by making performance visible and by promoting competition among lead agencies. It is produced monthly for review, discussion, and action by CBC Chief Executive Officers and Department of Children and Families (DCF) management in a manner that seeks to understand differences in measured performance, barriers to improving performance and strategies for improvement.

The Scorecard's indicators were selected, among the many indicators available, to provide balance among the goals of safety, permanency, well-being, and cost. Some indicators are familiar CBC contract and federal permanency measures, but other indicators were created from existing data sources, primarily Florida Safe Families Network (FSFN), for this Scorecard. Most are outcome indicators, but some process indicators are also included. Most indicators are under the direct control of the CBC lead agency, but a few are based on the recognition that community-based child welfare is a collaborative effort. Some indicators are indirect or have data quality issues, but we must use them because they call attention to important aspects of child welfare.

The Scorecard is designed in a manner that identifies high performers, low performers and outliers that deviate from the norm. Some indicators use established standards, while others have none, but all use red-yellow-green formatting to identify and compare measurements. Lead agencies are ranked on each indicator, with five indicators given more weight than the others. An average of individual ranks is used to provide an overall rank.

The Scorecard focuses on recent performance, but some safety and permanency indicators require a significant follow-up period. Reporting periods are intended to achieve a good balance between recent performance and a reporting period that is long enough so that we do not over-emphasize normal variation from month to month. The Scorecard is intended to track a set of indicators over time, but will also be modified as issues emerge and priorities change.

The Scorecard includes 12 indicators, including two Safety indicators, six Permanency indicators, three Well-Being indicators related to Health and Education, and one Cost indicator.

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## 1.Safety Process Indicator: Percent of In-State Children Seen within 30 Days (In-Home & Out-of-Home)

**Basis for Indicator:** This indicator is an important process measure to ensure the safety of children under supervision. Rule 65C-30.007, F.A.C. (1) Contacts with Children under Supervision, requires:

- (a) The Services Worker shall make face-to-face contact with children under supervision and living in Florida no less frequently than every thirty days.

This is a CBC lead agency contract performance measure.

**Algorithm:** This indicator is a percent. The denominator is the number of children required to be seen. The numerator is the subset of the denominator where the child was seen in no more than 30 days since the last visit.

**Standard:** The rule requires that all in-state children be seen every 30 days. The indicator uses 99.5% as the standard (“green”) in recognition of the difficulty in seeing every child within no more than 30 days of the last visit. At the other end of the performance spectrum, below 99.0% is considered “red.”

**Weight:** 1.0

**Data Source:** FSFN ad hoc report prepared by Child Welfare Data Support Unit.

### Algorithm Details:

**Denominator:** The denominator includes all in-state children, both in-home and out-of-home, who have been in care at least 33 days and who should have been seen during the report month.

1. To identify these children, select all records from the base table for the FSFN listing report ‘Children Seen Not Seen – Daily listing by District’(RPT\_CHILDREN\_SEEN\_Z). Select only the youth who had a service begin date (DT\_SRVC\_BEG) at least 33 days prior to the last day of the report month. Delete all youth who have reasons not seen (TX\_RSN\_NOT\_SEEN) that are either, “Absconded”, “Abducted”, “Runaway”, or “Court Order No Contact”. Delete any youth that have a reason not seen (TX\_RSN\_NOT\_SEEN) = “Out of State” AND the child’s state (CD\_STATE) is not equal to “FL”.
2. Because youth are not required to be seen when they are in a Family Support case, any youth who was part of a family support case at any point during the report month should be dropped from the denominator. To do this, match to the PREVENTION table and delete any youth with a PREVENTION table DT\_BEGIN that is less than the end of the report month AND a DT\_END that is NULL or greater than the beginning of the report month.
3. Case notes, alerts and discharge information should then be matched with the children

seen data in order to determine additional exclusions. Case note information for the report month and prior month is collected from the tables, CAN\_TEXT\_EVENT, CPS\_INVESTIGATION\_CNTC and CAN\_PART. This file is split into prior month and report month case notes. Runaway alerts for the prior month and report month files are collected from the CPS\_ALERT and CPS\_ALERTS\_PART tables. Discharge information comes from the CPS\_EPISODE table. Youth who aged out during the report month are excluded due to aging out.

4. For all children with no visit date (DT\_CNTCT) in the prior month, link to the alerts that were open during the prior month to see if the child was on “Abducted”, “Runaway”, or “Parent /Caregiver Absconded” status (CD\_ALERT\_TYPE = 1, 5, or 6) for the prior month. If so, the record is excluded due to being in that status during the prior month. Look at the prior month's report to see if the child was living out of state (TX\_RSN\_NOT\_SEEN = “Out of State” AND CD\_STATE NE “FL”) or had a court ordered no contact (TX\_RSN\_NOT\_SEEN) = “Court order no contact” for the prior month. If any of the above is true, the child is excluded from the denominator as it was not possible for the caseworker to have seen them in the prior month. If a youth with a runaway alert in the prior month was in care for at least 7 consecutive days in the prior month, it is expected a visit should have occurred and the record is not excluded.
5. Taking the prior month's max completed visit date (CD\_FTOF\_CNTC = ‘C’), calculate the date the visit is due in the report month by adding 30 days to that max date. Determine the min completed visit date in the report month and calculate the number of days between the max visit in the prior month and the min visit in the report month. For all children with more than 30 days between visits, or those who are missing a report month visit, link to the alerts to see if the child was on runaway status (CD\_ALERT\_TYPE = 5) at the time the visit was due, if so, exclude the child from the denominator due to being on runaway at the time the visit was due. Look to see if there were any attempted visits (CD\_FTOF\_CNTC=“A”) at the time the visit was due that were not completed due to one of the exclusion reasons. If so, the record will be excluded due to the exclusion reason delaying the visit.
6. Once all calculations are completed the resulting file will show the last completed visit in the prior month; when the report month visit was due; the first completed visit in the report month; how many days passed between the two visits; if applicable, the reason not seen in the prior month; if applicable, the reason not seen in the report month; if the record is in the numerator or not; if the record was excluded from the denominator and why.
7. The data will also be loaded to the Dashboard under FS773 - Percent of children under supervision who are required to be seen every 30 days who are seen every 30 days.

**Numerator:** The numerator is the subset of children in the denominator who had a completed face to face visit within 30 days of their last visit. Any youth in the remaining denominator who had a completed (CD\_FTOF\_CNTC = ‘C’) visit date before or on the report\_was\_due date should be counted in the numerator.

## **2. Safety Composite Outcome Indicator: (a) No Verified Maltreatment during In-Home Services and (b) No Verified Maltreatment within 6 Months of Termination of Services (In-Home & Out-of-Home)**

**Basis for Indicator:** This composite indicator is intended to ensure the safety of children under supervision and to ensure that supervision is not terminated prematurely. Title IV-B of the Social Security Act requires that “the safety of the children to be served shall be of paramount concern.” Section 39.001 (1)(b), Florida Statutes requires that Florida’s “child protection system should be based on the following principles:

1. The health and safety of the children served shall be of paramount concern.”

Safety cannot be ensured by simply visiting each child every 30 days, but through appropriate assessment, planning, and services. This outcome indicator was selected to focus on the safety of children served by CBC lead agencies when they are most vulnerable. It does so by measuring verified maltreatment during in-home services and verified maltreatment in the six-month period following the termination of either in-home services or out-of-home care. Performance improvement will require reviewing FSFN data to determine whether there is more of an issue with maltreatment during in-home services or in the six-month period following termination of services.

**Algorithm:** This indicator is a percent. It is a composite indicator that gives equal weight to two monthly indicators: (1) the percent of children under supervision who had no verified maltreatment during a three-month period, and (2) the percent of children terminated from services in a recent three-month period who had no verified maltreatment during the six month period following termination of services. Equal weight is given to each indicator by simply averaging the percent non-recurrence for each measure.

**Standard:** The National Standard for absence of recurrence of maltreatment (regardless of whether services were provided) is 94.6%. The Scorecard uses a standard of 96%; below 94% is considered “red.”

**Weight:** 1.5

**Data Source:** FSFN production reports: (a) "Abuse During Services" for the most recent available three-month period that allows two months for completion of investigations; and (b) "Child Investigations Lack of Recurrence Of Maltreatment within 6 Months of Service Termination" for the most recent available three-month period that allows for the eight month lag time (six months for measuring recurrence and two months for completion of investigations at the end of the follow-up period).

### **a. No Verified Maltreatment during In-Home Services**

**FSFN Report:** Abuse During Services – Statewide by District by Agency

**Report Folder:** Statewide Scheduled Reports/Statewide Summary  
Reports/Services/Performance

**Report Program Name:** Abuse During Services – Statewide by Agency

**Listing Folder:** Audit and DeskI Reports/Listing Reports -  
DeskI/Services/Management/Performance

**Listing Report Program Name:** Abuse During Services - Listing

**Definitions:**

***In-Home Care Settings:*** Child has a Living Arrangement that started before the report end date, is either not ended or ended after the report end date, and does not have an Out of Home Placement with a date removed prior to the living arrangement date begin.

***No Abuse / Nglct / Threat During Services:*** Investigation occurred during same period when Child was in an In-Home Care Setting and was completed within 2 months of the end of the reporting period with no findings of Abuse or Neglect.

***Primary Worker:*** The most recent Primary Worker Assignment associated with the Child’s Case. Assignment must have started prior to the end date of the Living Arrangement if it is ended, or prior to the date the report is run. It must either still be open, or ended after the end date of the Living Arrangement if it is ended.

***Report Period:*** Rolling 3 Month Period with Investigations completed within 2 months of the end of the period. For example the report run for January 2012 will cover Children receiving In-Home Services during the period August 2011 through October 2011 and Investigations completed by December 31st 2011.

**Details:**

The report counts children in the column of every placement type where the child received services during the quarter and only counts the abuse in the placement category based on the incident date in the Child Investigation. The report also takes into consideration that incident dates may fall when one placement is ending and another one is beginning. In those situations, the abuse is counted only once for the earlier placement. The report assumes the placement is changing due to the abuse. If the child has more than one incident date during the quarter, these are also counted if they happened in a different placement type. To qualify as abuse, the incident date must occur AFTER the child is in care and not on the day the child became active. The report assumes if the incident date is the same as when the child came into care that the incident date is the reason for the opening of a case and not considered as abuse during a service provision. The abuse type must be abuse, neglect or threatened harm and the findings must be verified or some indicators. If the Child Investigation does not meet these qualifications, it is not counted as abuse. Children are reported associated with the “primary” caseworker at the child’s end date or at the time of the report prompt end date.

Exclusions:

- Exclude children age 18 and above. (Exclude a "child" for any portion of the report period for which they

are age 18 or older. If the report period is 4/1/04-6/30/04, and the "child" was active in a case from 4/14/04-5/30/04, but the "child" turned 18 on 4/30/04, then treat their period of active service as 4/14/04-4/30/04. Treat as if service ends on their birthday.

**b. No Verified Maltreatment within 6 Months of Termination of Services (In-Home & Out-of-Home)**

**FSFN Report: Child Investigation lack of Recurrence Of Maltreatment within 6 months of Service termination - Statewide by District by Agency**

**Report Folder:** Statewide Scheduled Reports/Statewide Summary Reports/Services/Performance

**Report Program Name:** Child Investigation lack of Recurrence of Maltreatment within six months of Service Termination Summary

**Listing Folder:** Audit and DeskI Reports/Listing Reports - DeskI/Services/Management/Performance

**Listing Report Program Name:** Child Investigation lack of Recurrence of Maltreatment within six months of Service Termination

**Definitions:**

***Terminated From Services:*** The most recent Placement or Living Arrangement has an end date within the reporting period and lasted for at least 8 days.

***Child Investigations Lack of Recurrence of Maltreatment:*** Either there is NO Investigation after Service Termination with 6 months of Service Termination, or any Investigation was completed with no Finding of Abuse or Neglect.

***Primary Worker:*** The Primary Worker Assignment associated with the Child's Case during the last Service, as assignment begin date less than service end date and either not ended, or ended after the service end date.

***Report Period:*** Rolling 3 Month Period with Investigations completed within 8 months of the end of the period. For example the report run for January 2012 will cover Children with Services Terminated during the period February 2011 through April 2011 and Investigations completed by December 31<sup>st</sup> 2011.

**Details:**

The information in this report is pulled from the Out-of-Home Placement and Service records. For children that had multiple placement types, counts are calculated based on the last placement type. Monthly report is run 6 months after the end of the report period end-date.

### **3. Family Preservation Indicator: Ratio of Children Receiving Family Preservation Services to Children with Verified Maltreatment**

**Basis for Indicator:** This indicator is intended to ensure that CBC lead agencies are making reasonable efforts to prevent unnecessary removal and placement through family preservation services and these children are properly entered into FSFN with the protection of case management requirements, including assessment, case planning and visits no less often than every 30 days. Section 39.521(1)(f), F.S., provides that “If the court places the child in an out-of-home placement, the disposition order must include a written determination that the child cannot safely remain at home with reunification or family preservation services and that removal of the child is necessary to protect the child.” Rule 65C-30.001(52), F.A.C., defines “Family Preservation Services” as “services provided to families, primarily in the home. Examples are counseling and therapeutic services, as well as the provision of goods or services designed to prevent the removal of a child due to abuse, neglect, or abandonment, or to stabilize an out-of-home placement.” The CBC contract template defines “Family Preservation Services” as “Community-based services for children and families that result from a call to the Hotline that meets the criteria for a child protective investigation and a safety assessment indicates imminent risk of removal if services fail.”

**Algorithm:** This indicator is a ratio. It takes the number of children receiving family preservation services at the end of the most recent available month and divides it by the number of children with verified maltreatment in the most recent available month, allowing a two-month lag time for completion of investigations.

**Standard:** There is no established standard for this new indicator. In order to provide a visual aid for comparing levels, we use 2.00 as the “green” level; below 1.00 is considered “red.”

**Weight:** 1.0

**Data Source:** FSFN report “Children and Young Adults Active by Primary Worker” (using counts for “In-Home Services – Not Placed”) and CPI monthly “Spinner” report prepared by Child Welfare Data Support Unit.

#### **a. Numerator -- FSFN report “Children and Young Adults Active by Primary Worker” (using counts for “In-Home Services – Not Placed”)**

##### **Children and Young Adults Active by Primary Worker by Agency**

**Report Folder:** Statewide Scheduled Reports/Statewide Summary  
Reports/Services/Management

**Report Program Name:** Children and Young Adults Active by Primary Worker by Agency

**Listing Report Folder:** None

**Listing Report Program Name:** None

**Definitions:**

***In-Home Services: Not Placed:*** Active Living Arrangement, began prior to report date and no end date, or ended on or after report date. There must be no prior removal.

***Age:*** Child is included in the report if their Date of Birth plus 1 day is greater than report date minus 18 years (the child is under 18).

***Primary Assignment:*** Active (assignment is not end dated) assignment of type Primary as of the date the report is run.

**b. Denominator -- Children with Verified Maltreatment, from CPI monthly “Spinner” report**

**Definitions:**

***Allegation:*** A statement by a reporter to the Hotline that a specific harm or threatened harm to a child has occurred or is suspected.

***Maltreatment:*** A specific type of harm. The maltreatment index contains 20 defined maltreatments that are inclusive of all forms of child abuse, abandonment or neglect.

***Finding:*** The determination, after a thorough investigation, as to whether there is credible evidence supporting the reported harm or threat of harm for each alleged maltreatment.

The denominator is the average of the last three available months of data for the number of children with verified maltreatment for investigations received in the month, allowing at least two full months for completion of investigations.

This report is typically run between the 10th and 15th of the current month. The report month is 3 months prior to the current month. For example, if the report is run on 1/15/2012, the report select investigations received in Oct. 2011. This allows at least 2 full months for closure of the investigation and 10-15 additional days to ensure all relevant data are entered in FSFN.

To identify these children, select all records from CPS\_Investigation\_V for investigation which were received (TS\_Initial\_Received) during the report month. Exclude investigations closed due to lack of jurisdiction or due to being duplicate investigations (exclude records where CD\_DETERMINATION = "1", "2", "3", "4", "5", "6", or "16"). Then select all reports received by the hotline for these investigations by joining to CPS\_Access\_Report\_V (on ID\_CPS\_INVESTIGATION = ID\_INVS). Keep all initial reports and reports with additional allegations or additional alleged victims (CD\_Intl\_Sub=1 or 2) for child intakes (CD\_Access\_Type=1) which were not screened out by a supervisor (Tx\_Spvr\_Rsn does not start with the words “Screen Out”). From CPS\_Access\_Report\_V, identify the county of the intake (CD\_Cnty). Then, identify all participants (ID\_Prsn) in these investigations by joining to CPS\_Invs\_Part\_V on ID\_CPS\_Investigation. Then, determine which of these participants are alleged victims (ID\_Prsn\_Vctm) and obtain all allegations of maltreatment (CD\_CAN) and the

findings for each allegation (CD\_Find) which were included in these reports by joining to CPS\_Allegation\_V on ID\_CPS\_Investigation and ID\_Prsn =ID\_Prsn\_Vctm. Only keep abuse and neglect allegations (CD\_CAN=1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 24, or 112) where there were findings (CD\_FIND= 1, 2, 3, 4). This yields one record for each relevant allegation for alleged child victims in all investigations received during the report month. Next keep 1 record for each distinct alleged child victim (ID\_Prsn) for whom at least one of these allegations has a verified finding (CD\_Find=1). This yields 1 record for each child in the denominator.

Each child is counted in the denominator of the CBC which provides child welfare services in the county of the intake which had verified findings. If there is more than one county where an intake occurred during the month, for which the child has verified abuse or neglect, a county is randomly selected. The assignment to a CBC's denominator does not use the county of the investigation because this is based on the county of the unit the primary investigator serves. In instances where a unit serves more than one county, the most populated county is recorded as the county of the investigation. This would result in several smaller counties not having any data. Likewise, the assignment does not use the case county because this represents the county of the entire case, which may include more than just the current investigation. In addition, FSFN only captures the current case county, so there is no way to ensure that the case county in FSFN was the case county at the time of the investigation.

#### **4. Permanency Composite Process Indicator: Percent of Required Mother & Father Contacts for Children in Out-of-Home Care with a Goal of Reunification**

**Basis for Indicator:** This process indicator is intended to promote the achievement of timely reunification, which requires engagement and intensive casework with parents, including visits at least every 30 days. Rule 65C-30.007, F.A.C. (2) requires:

- (b) "The Services Worker shall make a face-to-face contact a minimum of every thirty days if the case plan goal is reunification with the parent who is a party to the case."

Performance improvement will require reviewing FSFN data to determine performance levels for contacts with the child's mother and for contacts with the child's father.

**Algorithm:** This indicator is a percent. It is the average of two monthly indicators for children in OHC with a goal of reunification: (1) the percent of children with completed required birth mother contacts and (2) the percent of children with completed required birth father contacts within the report month.

**Standard:** Although the rule requires that both parents be visited a minimum of every thirty days, this indicator uses a FSFN report based on monthly contact. The Scorecard uses a standard of 90%; below 60.0% is considered “red.”

**Weight:** 1.0

**Data Source:** FSFN production report, "Worker Contacts with Birth Parents.”

**Report Folder:** Statewide Scheduled Reports/Statewide Summary  
Reports/Services/Management

**Report Program Name:** Worker Contacts With Birth Parents by Agency

**Listing Report Folder:** Audit and DeskI Reports/Listing Reports - DeskI/Services/Management

**Listing Report Program Name:** Worker Contacts With Birth Parents Listing

**Denominator:** The denominator is a count of each child who is active in OHC on the last day of the report month who is required to be seen by their birth mother or birth father on the last day of the report month.

**Definitions:**

***Birth Mother:*** Child’s mother listed in db2admin.CPS\_PERSON as ID\_PERSON\_MOM.

***Birth Father:*** Child’s father listed in db2admin.CPS\_PERSON as ID\_PERSON\_DAD.

***Contact Required, Mother:*** The child must be in an active removal episode as of the last day of the report month using DT\_RMVL and DT\_END from CPS\_EPISODE table. Additionally, the child must have a current goal of ‘Reunification with Parent’ (CD\_PRMNKY\_GOAL = 7,8,1985,2006,1045,362 in the CA\_PRMNKY\_GOAL table) active on the last day of the month. This measure excludes the mother if there is a TPR date (DT\_TPR\_MOM) in the CPS\_PARTICIPANT table, or if mom’s status is deceased (CD\_MTHRS\_CRNT\_STS = ‘5’ in CPS\_PERSON).

***Contact Required, Father:*** The child must be in an active removal episode as of the last day of the report month using DT\_RMVL and DT\_END from CPS\_EPISODE table. Additionally, the child must have a current goal of ‘Reunification with Parent’ (CD\_PRMNKY\_GOAL = 7,8,1985,2006,1045,362 in the CA\_PRMNKY\_GOAL table) active on the last day of the month. This measure excludes the mother if there is no TPR date (DT\_TPR\_DAD) in the CPS\_PARTICIPANT table, or if dad’s status is deceased (CD\_FTHRS\_CRNT\_STS = ‘5’ in CPS\_PERSON).

***Primary Assignment:*** Worker assigned as primary worker on the case (CD\_ASGN\_CTGRY = ‘1’ in db2admin.ASSIGNMENT) on the last day of the report month (DT\_STRT in db2admin.ASSIGNMENT).

**Numerator:** The numerator is a count of each child in the denominator where the birth parent had a case noted face-to-face contact completed within the report month.

**Contact Completed:** The parent must have a face-to-face contact completed within the report month using CD\_FTOF\_CNTC = 'C' AND DT\_CNTCT from CPS\_INVESTIGATION\_CNTC.

## **5. Permanency Outcome Indicator: Percent of Children Removed from their Families for Eight Days or More Who Are Reunified within 12 Months of Removal**

**Basis for Indicator:** This outcome indicator is intended to encourage timely reunification. The indicator is based on federal CFSR Data Indicator C1.3 “Of all children who entered foster care for the first time in the 6-month period just prior to the target year, and who remained in foster care for 8 days or longer, what percentage was discharged from foster care to reunification in less than 12 months from the date of latest removal from home?” This indicator uses an entry cohort and is similar to the CBC lead agency contract performance measure, which uses an exit cohort and is based on CFSR Data Indicator C1.1.

**Algorithm:** This indicator is a percent. The denominator is the number of children removed and entering out-of-home care in the most recent three-month period that allows for a full 12-month follow-up period. The numerator is the subset of the denominator where the child was reunified within 12 months of the removal date.

**Standard:** The national 75th percentile in 2004 (part of the basis for the national standard for permanency composite 1) is 48.4%, so that is used as the “green” standard in this scorecard. The national median in 2004 was 39.4%. Performance below that level is considered “red.”

**Weight:** 1.5

**Data Source:** FSFN ad hoc report prepared by Child Welfare Data Support Unit.

### **Algorithm Details:**

#### **Definitions:**

**Out-of-home care:** Care provided during a removal episode, regardless of placement type or custodian, including those in licensed board-paid foster care and kinship (relative and non-relative) care.

**Removal episode:** The period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date.

**Removal date:** The date a child is removed from the home.

**Discharge date:** The date a child leaves out-of-home care, either by achieving permanency or other discharge reason.

**Reunified:** The discharge of a child from out-of-home care with a discharge reason of either: (1) reunification with parent(s) or other primary caretaker(s), (2) living with other relatives or (3) guardianship.

**Denominator:** The denominator consists of all children who entered out-of-home care during the same 3-month report period 12 months prior to the current 3-month report period and who remained in care eight days or longer, where the child's primary worker was an agent of the provider at discharge or the first anniversary of the removal, whichever comes first. If a child has multiple removals of eight days or longer during any quarter, only the first removal will be used for calculating performance on this measure.

1. To identify these children, select all records from the Episode table (CPS\_Episode) which are for out-of-home care (CD\_Epsd\_Type=1) where the removal occurred (Dt\_Rmvl) in the 3-month entry period which ends 12 months prior to the current month (e.g. for report period 10/1/11 – 12/31/11 the cohort is children removed 10/1/10 – 12/31/10). Then drop records where the days between the removal (Dt\_Rmvl) and the end of the placement (Dt\_End) is less than eight days. (If date the placement ended is null, then the removal episode is assumed to still be open, so it is not dropped.) If a child has multiple removal episodes of eight days or longer during any quarter, only the *first* removal is used for calculating performance on this measure. And if the child has multiple placements in that removal episode, the *last* placement for the removal episode is selected. So, from these remaining records, for each child (ID\_Prsn) select the record with the earliest removal date. If the child had not been discharged from this removal episode, select the record where the placement is still open (Dt\_End is missing). If the child had been discharged, select the record with the most recent placement end date (Dt\_End). These records are matched to demographic information about the child (using table CPS\_Participant) to obtain the child's date of birth. Children who were 18 or older as of the beginning of the entry period are dropped from the denominator. This yields one record per child in the denominator including the case id (ID\_Case) for the removal episode.
2. Each child is counted in the denominator of the CBC of the primary worker for the child's case at the earlier of the date of discharge from care or the first anniversary of the removal. To determine the CBC for which we include the child in the denominator, this list is matched to the worker assignment data in datamart table CPS\_Case\_Assignment\_V and data warehouse table Splt\_Mrg\_Del\_Master. (Splt\_Mrg\_Del\_Master is used because some case assignment data is missing in the CPS\_Case\_Assignment\_V due to the processing of data when cases are split or merged.) After the assignment information from the two case assignment tables are combined, the data are limited to records for assignment of primary workers (Cd\_Asgn\_Role=1) and are matched to the list of children

in the denominator by ID\_Case. The primary worker assigned to the case at the earlier of the date of discharge from care or the first anniversary of the removal is selected by looking at the primary worker's assignment begin & end dates (Assignment\_Dt\_Strt & Assignment\_Dt\_End.) If no primary worker was listed as active on the appropriate date, the most recent previously assigned primary worker is selected. (If the Assignment\_Dt\_End is missing it is assumed that this assignment is still active.) The county (Cd\_County) and unit (ID\_Unit) of the primary worker is identified from this match. Next this is matched to the table CPS\_Entity\_Location by ID\_Unit and CD\_County to obtain the entity of the primary worker (Nm\_Entity). This establishes the entity for which the child is included in the denominator.

**Numerator:** The numerator is the subset of children in the denominator who were reunified less than twelve months from removal date.

If the out-of-home placement record for a child in the denominator has an end date (Dt\_End) on or before 1 year after the removal date and the placement ends because the child is discharged to "Guardianship", "Living With Other Relatives", or "Reunification w/ Parent(s)/Primary Crtrkr" (CD\_Plcm\_Dsch\_Rsn=4, 6, or 7), then the child is counted in the numerator.

## **6. Permanency Outcome Indicator: Percent of Reunified Children Who Re-entered Out-of-Home Care within 12 Months**

**Basis for Indicator:** This outcome indicator is intended to ensure that timely reunification does not result in too many children returning to care. The indicator is based on federal CFSR Data Indicator C1.4 "Of all children who were discharged from foster care to reunification in the 12-month period prior to the target year, what percentage reentered foster care in less than 12 months from the date of discharge?" This is a CBC lead agency contract performance measure.

**Algorithm:** This indicator is a percent. The denominator is the number of children reunified in the most recent three-month period that allows for a full 12-month follow-up period. The numerator is the subset of the denominator where the child re-entered out-of-home care within 12 months of the reunification date.

**Standard:** The national 75th percentile in 2004 (part of the basis for the national standard for permanency composite 1) is 9.9%, so that is used as the "green" standard in this scorecard. The national median in 2004 was 15.0%. Performance above that level is considered "red."

**Weight:** 1.5

**Data Source:** FSFN ad hoc report prepared by Child Welfare Data Support Unit.

**Algorithm Details:**

**Definitions:**

**Out-of-home care:** Care provided during a removal episode, regardless of placement type or custodian, including those in licensed board-paid foster care and kinship (relative and non-relative) care.

**Removal episode:** The period that a child is removed from the child's home, beginning with a removal date and ending with a discharge date.

**Removal date:** The date a child is removed from the home.

**Discharge date:** The date a child leaves out-of-home care, either by achieving permanency or other reason.

**Reunified:** The discharge of a child from out-of-home care with a discharge reason of either: (1) reunification with parent(s) or other primary caretaker(s), (2) living with other relatives or (3) guardianship.

**Re-enter:** A subsequent removal episode following reunification.

**Denominator:** The denominator includes all children who were reunified during the same report period 12 months prior to the current report period where the child's primary worker was an agent of the provider at the initial reunification.

1. To identify these children, select all records from the Episode table (CPS\_Episode) for discharges (FL\_Plcm\_Dsch= "Y") from out-of-home care (CD\_Epsd\_Type=1) where the discharge date (Dt\_End) is within the 3-month entry period which ends 12 months prior to the current month (e.g. for report period 10/1/11 – 12/31/11 the cohort is children removed 10/1/10 – 12/31/10). Then for each child (ID\_Prsn) select the earliest such discharge (Dt\_End) where the child is discharged to "Guardianship", "Living With Other Relatives", or "Reunification w/ Parent(s)/Primary Crtrkr" (CD\_Plcm\_Dsch\_Rsn=4, 6, or 7). These records are matched to demographic information about the child (using table CPS\_Participant) to obtain the child's date of birth. Children who were 18 or older as of the beginning of the entry period are dropped from the denominator. This yields 1 record for each child in the denominator.
2. Each child is counted in the denominator of the CBC of the primary worker for the child's case at the date of reunification. To determine the CBC for which we include the child in the denominator, this list is matched to the worker assignment data in datamart table CPS\_Case\_Assignment\_V and data warehouse table Splt\_Mrg\_Del\_Master. (Splt\_Mrg\_Del\_Master is used because some case assignment data is missing in the CPS\_Case\_Assignment\_V due to the processing of data when cases are split or merged.)
3. After the assignment information from the two case assignment tables are combined, the data are limited to records for assignment of primary workers (Cd\_Asgn\_Role=1) and are matched to the list of children in the denominator by ID\_Case. The primary worker assigned to the case at the date of discharge to reunification is selected by looking at the primary worker's assignment begin & end dates (Assignment\_Dt\_Strt & Assignment\_Dt\_End.) If no primary worker was listed as active on the discharge date,

the most recent previously assigned primary worker is selected. (If the Assignment\_Dt\_End is missing it is assumed that this assignment is still active.) The county (Cd\_County) and unit (ID\_Unit) of the primary worker is identified from this match. Next this is matched to the table CPS\_Entity\_Location by ID\_Unit and CD\_County to obtain the entity of the primary worker (Nm\_Entity). This establishes the entity for which the child is included in the denominator.

**Numerator:** The numerator is the subset of children in the denominator who had a subsequent removal less than twelve months from the reunification date.

Identify all records in the Episode table (CPS\_Episode) for out-of-home care (CD\_Epsd\_Type=1) where the removal date (Dt\_Rmvl) is between the reunification date (Dt\_End identified for the denominator) and 1 year after the reunification date. If a child has multiple such removals, the first removal date is selected. All children with such a record are counted in the numerator.

## **7. Permanency Outcome Indicator: Ratio of Adoptions in Last 12 Months to Children in Care More than 12 Months**

**Basis for Indicator:** This indicator is intended to ensure that children in care over 12 months achieve timely permanency, including seeking termination of parental rights and adoption when appropriate. Federal and state law use 12 months as the standard for permanency hearings. Although many children achieve permanency through reunification and guardianship after 12 months in care, there is a large shift in permanency goals from reunification to adoption after 12 months. A lead agency's ratio can be improved by reducing the number of children in out-of-home care more than 12 months and/or by increasing the number of adoptions.

**Algorithm:** This indicator is a ratio. It takes the number of adoptions in the last 12 months and divides it by the number of children in out-of-home care more than 12 months.

**Standard:** There is no established standard for this new indicator. In order to provide a visual aid for comparing levels, we use 0.500 as the "green" level; below 0.300 is considered "red."

**Weight:** 1.0

**Data Source:** FSFN reports "Adoptions Finalized by Month & Cumulative SFY" and "Children in Out-of-Home Care by Time in Care."

### **a. Adoptions Finalized by Month & Cumulative SFY**

**Report Folder:** Statewide Scheduled Reports/Statewide Summary Reports/Services/Performance

**Report Program Name:** Adoptions Finalized by Month & Cumulative SFY by Agency

**Listing Report Folder:** Audit and DeskI Reports/Listing Reports - DeskI/Services/Performance

**Listing Report Program Name:** Adoption finalized by Month & Cumulative SFY

### **Definitions**

**Adoptions Finalized:** Child has placement end reason of “Adoption Finalization”, and the discharge date falls within the month of the monthly column. In addition the child’s legal status is checked to see if there is a legal status of Custody of Other State or Jurisdiction of Other State and the child is excluded if one is found.

**Adoption Worker:** the Courtesy worker assigned to that child at the time the placement was ended. If no courtesy worker is found, the primary worker assigned to the child’s case is used.

### **b. Children in Out-of-Home Care by Time in Care**

Children in Out-of-Home Care by Time in Care by Agency

**Report Folder:** Statewide Scheduled Reports/Statewide Summary Reports/Services/Performance

**Report Program Name:** Children in Out-of-Home Care by Time in Care by Agency

**Listing Report Folder:** Audit and DeskI Reports/Listing Reports - DeskI/Services/Performance

**Listing Report Program Name:** Children Out-Of-Home-Care by Time in Care

### **Definitions:**

**Out-of-Home Care:** Child is in a placement with a service of type Out of Home. They have a removal date on or before the report date, and either have no discharge date or the discharge date is on or after the report date. If there are multiple removals prior to the report date, the most recent one is selected.

**Time in Care:** The number of months since the removal date

**Legal Status:** Excludes Legal Status of Custody of Other State or Jurisdiction of Other State

**Primary Worker:** The worker with a primary assignment to the child’s case as of the report date

## **8. Permanency Outcome Indicator: Children in Care Eight Days to 12 Months with No More than Two Placements**

**Basis for Indicator:** This indicator is intended to improve the placement stability of children in out-of-home care. It is based on federal CFSR Data Indicator C4.1 “Of all children who were served in foster care during the fiscal year, and who were in foster care for at least 8 days but less

than 12 months, what percentage had two or fewer placement settings?” This is a CBC lead agency contract performance measure.

**Algorithm:** This indicator is a percent. The denominator is the number of children in care at least eight days but less than 12 months in the specified month. The numerator is the subset of the denominator where the child had no more than two placements.

**Standard:** The “national 75th percentile in 2004 (part of the basis for the national standard for permanency composite 1) is 86.0%, so that is used as the “green” standard in this scorecard. The national median in 2004 was 83.3%. Performance below that level is considered “red.”

**Weight:** 1.0

**Data Source:** FSFN report, “Children Served in Out-of-Home Care - Length of Removal by Number of Placements,” Statewide by District by Agency.

### **Children Served in Out-of-Home Care – Length of Removal by Number of Placements**

**Report Folder:** Statewide Scheduled Reports/Statewide Summary Reports/Services/Performance

**Report Program Name:** Children Served in Out-of-Home Care - Length of Removal by Number of Placements Statewide by District by Agency

**Listing Report Folder:** None

**Listing Report Program Name:** None

#### **Algorithm Details:**

**Denominator:** The denominator is the number of children in care at least eight days but less than 12 months in the specified month. If a child was involved in more than one removal episode, the most recent/current removal episode is used. Children are reported associated with the primary caseworker at the time of the child’s discharge, or as of the report prompt end date if they are still in a placement.

**Numerator:** The numerator is the subset of the denominator where the child had no more than two placements within that removal episode. Do not count as a placement change if:

- Child has a change in placement type (service or status), but has not moved physical location (has stayed in the same home or with the same provider)
- Child has been or was in a removal episode less than 8 days
- Initial placement that begins and ends in less than 24 hours
- Exclude services in the following categories: (206 [respite], 219 [none], 228[routine emergency medical services], 229[routine emergency mental health services], 230[routine emergency services], 253[missing child], 254[visitation]), or is less than one day.

## 9. Composite Indicator: Medical, Immunization, and Dental Services

**Basis for Indicator:** This indicator is intended to improve the well-being of children in out-of-home care by ensuring that they receive appropriate and timely medical and dental care. CFSR Item 22 asks, “During the period under review, did the agency ensure that appropriate services were provided to the child to address all identified physical health needs?” and “During the period under review, did the agency ensure that appropriate services were provided to the child to address all identified dental health needs?”

**Algorithm:** This indicator is a percent. It is calculated by averaging the “Medical Service in the Last 12 Months,” “Dental Service in the Last 6 Months,” and “Immunizations Up to Date” percentages published in the last weekly “Health Information in FSFN for Children in OHC” report in the reporting month.

**Standard:** 90% was selected as a reasonable standard, as several lead agencies are close to that level. Immunizations and medical services are already close to that level for most lead agencies, but dental services need improvement. Performance below 80% is considered “red,” as that level should be attainable.

**Weight:** 1.5

**Data Source:** FSFN weekly ad hoc report

### General Approach

**Create Listing with Needed Data.** Using the CARS and the PAY\_CLAIM\_HISTORY tables in the FSFN data mart, ID\_PRSN and ID\_CASE are linked and an unduplicated list of children in OHC is selected, along with the max DT\_FST\_SRVC with a TX\_COND\_TYPE of “medical” (where such a date exists). This process is repeated through a second query that pulls the max DT\_LST\_SRVC. A third query then pulls the maximum date of the DT\_FST\_SRVC and DT\_LST\_SRVC. This process is repeated for the “dental” service type. This information (the most recent medical and dental service dates) is stored in a new table.

**Medical.** To determine if a medical service occurred within the last 12 months, the table in step 1 is queried and a “Y” is appended to the record of each child who has a documented medical service in the last 365 days, as of the report run date. An “N” is added to those records where the last medical service date is more than 365 days ago, or is null. Separate queries then sum the “Y’s” and “N’s” by CBC and calculate the percent of children who received a medical service in the last 12 months.

**Dental.** To determine if a dental service occurred within the last 6 months, the table in step 1 is queried and all children in OHC less than 6 months (183 days) or who are under 3 are excluded. For the remaining child a query appends a “Y” to the record of each child who has a documented dental service date within the last 183 days, as of the report run date. An “N” is added to those

records where the last dental service date is more than 183 days ago, or is null. Separate queries then sum the “Y’s” and “N’s” by CBC and calculate the percent of children who received a dental service in the last 6 months.

**Immunizations.** To identify children who have current immunizations, the table in step 1 is queried and the sum of the “Y’s” and “N’s” by CBC is calculated and the percent of children who have current immunizations is determined.

## **10. Children Ages 5-17 in Out-of-Home Care at Least 30 Days Who Are Enrolled in School**

**Basis for Indicator:** This indicator is intended to improve the well-being of children in out-of-home care by ensuring that they are enrolled in school and that the child’s current school is documented in FSFN. This is a first step toward a better measure of each child’s educational progress. The Fostering Connections to Success and Increasing Adoptions Act of 2008 requires that “each child who has attained the minimum age for compulsory school attendance under State law and with respect to whom there is eligibility for a payment under the State plan is a full-time elementary or secondary school student or has completed secondary school . . .”

**Algorithm:** This indicator is a percent. The denominator is the number of children in out-of-home care ages 5-17 (5-year olds born September-December are excluded) on the last day of the reporting month, excluding children in care less than 30 days. The numerator is the subset of the denominator where the child is recorded in FSFN as being enrolled in a specific school.

**Standard:** 95% was selected as a reasonable standard, performance below 90% is considered “red.”

**Weight:** 1.0

**Data Source:** FSFN ad hoc report prepared by Child Welfare Data Support Unit.

### **Algorithm Details:**

#### **Definitions:**

**Out-of-home care:** Care provided during a removal episode, regardless of placement type or custodian, including those in licensed board-paid foster care and kinship (relative and non-relative) care.

**Removal episode:** The period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date.

**Removal date:** The date a child is removed from the home.

**Denominator:** The denominator is the number of children who, as of the report run date, were in out-of-home care at least 30 days and who were at least 5 years old but under 18 years old at the beginning of the school year (9/01).

1. To identify these children, select all records from the CARS table (RPT\_CARS\_CHILD\_Z, which lists all children currently actively receiving services) where the removal date (Dt\_Rmvl) is at least 30 days prior to the last day of the report month. Next, this is restricted to one record per child for children who have been in out-of-home care at least 30 days in order to allow adequate time for entry of education data. Since children age 5 or older by 9/01 of the year are eligible to enroll in school, children who were under 5 or over 18 years old as of the 9/01 are excluded. This yields 1 record for each child in the denominator.
2. Each child is counted in the denominator of the CBC which provides child welfare services for the county of the primary worker for the child's case as of the last day of the report month.

**Numerator:** The numerator is the subset of the denominator where the child is recorded in FSFN as being enrolled in a specific school.

To identify these children, link the list of children in the denominator to the Education table on ID\_Case and ID\_Person to bring in the ID\_Educ field. Then link to the School table (on ID\_Educ) to see if there is a school name in the NM\_SCHL field. If the school name field is not blank, the child is counted in the numerator. This does not consider any other information, such as whether the school name is valid or whether there is an enrollment date indicating the child is currently enrolled. Please see the FSFN screen shots below for additional information about where these data are entered and displayed.

Information

School Name:

School Address:

School Phone Number:

School Type:

Program Type:

Program:

School District/ County:

Current Grade Level:   Special Education

Special Education Level:

Start Date:

End Date:

Completion Status:

Contact Person:

Contact Phone Number:

Reason for Change:

[Continue](#) [Close](#)

Participant  
Name : [REDACTED]

Education Information      Education History

**Education History**

School Name:	Clearwater HS	School Phone Number:	(727)298-1620	<a href="#">Edit</a> <a href="#">Notify</a>
School Address:	540 S Hercules Ave Clearwater, FL 33764			
School Type:	Public School	<input type="checkbox"/> Special Education		School District/County: Pinellas
Program Type:	General Education	Special Education Level:		Reason for Change: Enrolled in Public School
Program:	Special Diploma	Start Date:		Contact Person:
Grade:	Twelve	Completion Status:	Special Diploma (Option 1)	Contact Phone Number:
School Name:	Marchman TEC	School Phone Number:	(727)774-1700	<a href="#">Edit</a> <a href="#">Notify</a>
School Address:	7825 Campus Dr New Port Richey, FL 34653			
School Type:	Public School	<input type="checkbox"/> Special Education		School District/County: Pasco
Program Type:	Pst Secondary	Special Education Level:		Reason for Change: Enrolled in Public School
Program:	CAR EXPS	Start Date:	10/21/2010	Contact Person: Ann Rapp
Grade:	Vocational/Technical	Completion Status:	Other	Contact Phone Number: (727)774-1700

## 11. Former Foster Youth Ages 19-22 with Diploma or GED

**Basis for Indicator:** This indicator is intended to ensure that children in out-of-home care are prepared for adulthood through education and by continuing to work with former foster youth to ensure that they have at least a high school diploma or GED.

**Algorithm:** This indicator is a percent. The denominator is the number of former foster youth ages 19-22 active in FSFN on the last day of the reporting month. The numerator is the subset of the denominator where the young adult is recorded in FSFN as having a high school diploma or GED.

**Standard:** 40% was selected as a reasonable initial standard, with performance below 30% considered “red.”

**Weight:** 1.0

**Data Source:** FSFN ad hoc report prepared by Child Welfare Data Support Unit.

### Algorithm Details:

**Denominator:** The denominator is the number of former foster youth ages 19-22 active in FSFN on the last day of the reporting month.

- To identify these young adults, select all records from the CARS table (RPT\_CARS\_CHILD\_Z, which lists all children currently actively receiving services)

where the young adult's age as of the report run date is at least 19 but less than 23. Select one record for each such young adult. This yields 1 record for each young adult in the denominator.

- Each young adult is counted in the denominator of the CBC which provides child welfare services for the county of the primary worker for the young adult's case as of the report run date. To determine the CBC for which we include the young adult in the denominator, this list is matched to the CPS\_Participant table (using ID\_Participant, ID\_Case, and ID\_Person). This provides the current primary worker and the county and unit of the primary worker. The young adult is counted in the denominator of the CBC which serves the county of the primary worker regardless of whether the primary worker is agent of the CBC.
- As a result, some of the young adults counted in the denominator do not appear in lists of young adults served by the CBC in FSFN reports due to security issues. Until the young adult is assigned to the CBC instead of another entity that serves that county (e.g.: DCF Child Welfare or a sheriff's office), the young adult will not show up on CBC lists in FSFN reports.

**Numerator:** The numerator is the subset of the denominator where the young adult is recorded in FSFN as having a high school diploma or GED in both the Education Information tab and the Education History tab.

- To identify these young adults, link the list of children in the denominator to the Education table on ID\_Case and ID\_Person to bring in the ID\_Educ field and flags for High School Diploma and GED Certificate. These fields are recorded in the Education Information FSFN screen shown below.

The screenshot displays the 'Education Information' tab of a software interface. At the top, the 'Participant' name is redacted. Below this, there are two tabs: 'Education Information' (selected) and 'Education History'. The 'Individualized Education Plan' section contains several fields: 'Date of Current Individualized Education Plan' (00/00/0000), 'Date Current Individualized Education Plan Expires' (00/00/0000), 'Last Updated By' (redacted), and 'Date Last Updated'. There are also two checkboxes: 'No Individualized Education Plan exists' (unchecked) and 'Copy of Individualized Education Plan in Record' (unchecked). The 'Diploma and Certificate Information' section is highlighted with a green oval and includes three checkboxes: 'High School Diploma' (checked), 'GED Certificate' (unchecked), and 'Certificate of Completion/Special Diploma' (unchecked). To the right of these checkboxes are three date fields: 'Graduation Date' (06/04/2008), 'GED Date' (00/00/0000), and 'Completion Date' (00/00/0000).

- Then link to the School table (on ID\_Educ) to obtain the completion status codes for all records through twelfth grade (CD\_Grade less than 18). These fields are recorded in the

Maintain Education History FSFN screen shown below. Note, the grade level, dates, and, where applicable, completion status on this screen are required for NYTD federal reporting.

**Maintain Education History**

*Florida Safe Families Network*

**Information**

School Name:

School Address:

School Phone Number:

School Type:

Program Type:

Program:

School District/ County:

Current Grade Level:   Special Education

Special Education Level:

Start Date:

End Date:

Completion Status:

Contact Person:

Contact Phone Number:

Reason for Change:

**Continue** **Close**

3. Identify all young adults with any of the following completion status codes recorded for any of these education history records:

725 - Standard High School Diploma
726 - Standard High School Diploma (GED and Graduation Test)
727 - Standard High School Diploma (GED and Alternate Assessment)
728 - Standard Diploma (FCAT waiver)
729 - Adult Standard High School Diploma
730 - Adult State of Florida Diploma (GED)
733 - State of Florida Diploma (GED)

4. Each young adult who has the High School Diploma or GED Certificate checked in the Education Information FSFN screen and one of the relevant completion status codes recorded in the Maintain Education History FSFN screen will be counted in the numerator.

## 12. Administrative Cost as Percent of YTD Expenditures

**Basis for Indicator:** Section 409.1671, F.S. that requires:

(3)(d) "Each contract with an eligible lead community-based provider shall provide for the payment by the department to the provider of a reasonable administrative cost in addition to funding for the provision of services."

(4)(a) "The department shall submit an annual report regarding quality performance, outcome measure attainment, and cost efficiency to the President of the Senate, the Speaker of the House of Representatives, the minority leader of each house of the Legislature, and the Governor no later than January 31 of each year for each project in operation during the preceding fiscal year."

(14) "Each district and subdistrict that participates in the model program effort or any future outsourcing effort as described in this section must thoroughly analyze and report the complete direct and indirect costs of delivering these services through the department and the full cost of outsourcing, including the cost of monitoring and evaluating the contracted services."

**Algorithm:** This indicator is a percent. The denominator is the total year-to-date expenditures. The numerator is year-to-date administrative expenditures.

**Standard:** There is no standard for this indicator, but there is a presumption that lower is better. In the absence of standards, the Scorecard simply provides variable shading from green (low) to red (high).

**Weight:** 1.5

**Data Source:** DCF Office of Budget Services